

Powerloom Development & Export Promotion Council (PDEXCIL)

IITExpo- Bengaluru- 2016

Venue : Banquet hall at Hotel Lalit Ashok, Bengaluru

Area : Appx.18000 sq.ft

Date of the event : 17-18, Nov, 2016 (2 days)

Sr. No.	Work Details	Qty	Unit	Unit Price	Amount
1	Construction of stall etc On site construction of booths for the exhibitors, auxilliary areas for various services, registration, full-carpet, for booths and passage area, electrical fitting for booths, furniture etc. (standard 100 stalls of 9 sq.mtr)	100	3 x 3 mtr		
2	Inauguration Function Set up of stage including VIP chairs on stage, backdrop, sitting arrangement for 200 people, decoration, Podium, MC sound system, flower, bouque etc.				
3	Power Distribution & General Lighting Back-up Power supply through genset for set up and show days, distribution of power to booths and other areas, general lighting of the hall and other areas.	As required			
4	External & Internal Signages & Branding Branding at the venue - Entrance gate, pathway signages, Pylons, welcome gates en route to the venue, safety signages, exhibitors list with floor layout etc.	As required			
5	Services Security, Housekeeping, Parking monitoring, First Aid, Fire safety, CCTV recording, Registration with				

	computer printer and scanner, PA system, Wi Fi, Manpower back office, volunteers and hostess etc.				
6	Collaterals Exhibitors Kit, Buyer Kit, Show Directory, Registration Badges, Cafeteria Coupons, Registration Forms etc.,				
7	All other arrangements for organizing successful international Trade Fair (photography, videography, press meet, all required licenses from the authority (police, fire service, local authorities etc.				
8	Any additional work you feel necessary for successful organizing of the event (with description).				

**POWERLOOM DEVELOPMENT & EXPORT PROMOTION COUNCIL
(PDEXCIL)**

(Set up by the Ministry of Textiles, Govt of India)
GC-2, Ground Floor, Gundecha Onclave,
Kherani Road, Sakinaka, Andheri (e), Mumbai – 400 072
Email : pdexcilmumbai@gmail.com

Sub : Organising of India International Textiles Expo IITExpo- Bengaluru-2016 at Bengaluru-bid for various work like construction of stall, publicity and other arrangements.

1. **Introduction:** Powerloom Development & Export Promotion Council (PDEXCIL), set up by the Ministry of Textiles, Govt. of India is organizing IITExpo-Bengaluru-2016 at Bengaluru, an International Textile Trade Fair for the export promotion of Textiles, including powerloom fabrics, made-ups and home textiles.
2. **Fair details :**

Name of the Fair	:IITExpo-Bengaluru-2016
Date	:17-18 November, 2016
Venue	:Bengaluru

3. PDEXCIL is inviting bids from the interested Companies for the above event. The illustrative nature of work is given in the tender quote attached.
4. A standard booth of 9 sq.mtr will be Octonorm system of stand construction with one small round table and two chairs inside, one table and chair in the front side, required lights, carpeting, power connections, fascia and such accessories as needed in the booth.
5. Necessary arrangements and facility for inauguration, with backdrops etc. Also required hoardings, decorative gate, sign boards, reception counters etc. as per the illustration in the tender quote.

6. Terms & Conditions:

(1) The approved bidder/contractor will work under the overall directions and guidance of PDEXCIL, the agency shall ensure proper conducting of the show with international standard and environment.

(2) The PDEXCIL shall have the right to appoint different agencies for different services envisaged in the tender quote. The right to accept or reject any or all bids will be solely on PDEXCIL.

(3) PDEXCIL will be free to modify, alter, re-locate or any other changes if and when necessary.

(4)The bidder should possess TAN/PAN/Service Tax registration/VAT/GST/Income tax as applicable by the prevailing laws of the country.

(5) All the permission from various authority will be the responsibility of the event agency.

(6) Experience of minimum 5 years in the similar line with documentary Proof.

7. **Submission of bids-** The proposal/bids shall be submitted along with the earnest deposit of cheque for Rs.25,000/ to the PDEXCIL office by hand delivery, post/courier or such means in closed envelop marked “IITExpo-Bengaluru, 2016” tender and submit to the above address.

The last date for submission of bids 30.06.2016 upto 5.00 pm.

The successful bidder shall execute an agreement with PDEXCIL with the details of work and shall keep deposited an amount of Rs.1 Lakh as performance security, which will be released after successful completion of the work.

8. **Terms of payment:** PDEXCIL shall release 30% of the bid amount before starting the work, another 30% as per the progress, another 30% after the event and the remaining 10% after one month, provided the bidder/contractor has successfully carried out the work assigned and expected of it.

9. The decision of PDEXCIL will be final and binding.
