Submit Award Paper – IANCON 2016

Indian Academy of Neurology is inviting original submissions for consideration of awards in the IANCON-2016. The papers can be on any topic in neurological sciences with direct interest to the neurologist. There will be one award for the best paper on Epilepsy related topics. There will be another award for Best paper on topics other than epilepsy. The presenting author should submit the full text of the article, including cover letter, tables, figures, and supplementary data if any to the secretary, IAN by email (iansecretary@gmail.com) on or before Saturday, July 16, 2016. No hard copies will be received.

Deadline for Submission of Award Paper: Saturday, July 16, 2016

- The presenting author should be a member of the IAN or should have applied for membership to the IAN.
- The presenting author should have registered for the IANCON-2016.
- The work should have been carried out in India.
- If selected for the final evaluation, the author will have to present the paper at the IANCON 2016.
- The paper will be evaluated on the merit of the content, the presentation at the conference and the way the presenter responds to the queries from the audience.
- The decision of the committee shall be final and binding and no further evaluation will be entertained.
- The details of how to prepare your paper are given below.
- There should not be any identifying details such as name of authors, institution in the body of the article.The name of the Institution can be marked as xxx in the material methods section.
- Please make sure that the paper fulfils all the requirement above failing which it is liable to be rejected.

The article should have the following sections:

1. Title page (should be a separate document) xxxxxtitle.doc
2. Body of article (separate document) xxxxxbody.doc (do not include any marks that would reveal the identity of the author on the file name or in its contents)

   a) Abstract
   b) Body of the article
   c) Legend to tables and figures
   d) References
   e) Tables
   f) Declaration of conflict of interest

3. Figures (separate files) xxxxxfigz.jpg

The articles can have up to 4000 words, five tables and three figures.

References should be limited to less than thirty.

Entire manuscript — including the title page, abstract, text, acknowledgments, references, individual tables, and legends— should be prepared in double spacing and 2.5-centimeter margin. Authors should

prepare the manuscript using any of the standard word processing software like MS Word. The right margin should not be justified. Abstract, tables and legends for figures should be typed separately and not in continuation of the main text. It is preferable to use page break rather than typing empty paragraph breaks to create new page. All pages of the manuscript should be numbered consecutively, beginning with the abstract page. The first three words of the title and page number should be given in the top margin on left and right side respectively.

The title page

The title page should be a separate document (file) and should be named as xxxxxtitle.doc (where xxxxx stands for the first five letters of the presenting author. It should carry the following information:

- The title of the article. Concise titles are easier to read than long, convoluted ones.
- Presenting Authors' name (First, Middle and Last Name in that order) and institutional affiliations. Each author's highest academic degree can be mentioned after the name.
- This should be followed by the names of all the other contributing authors and their affiliations.
- The name of the department(s) and institution(s) to which the work should be attributed.
- Disclaimers, if any.
- Presenting author. The name, mailing address, telephone and fax numbers, and e-mail address of the presenting author responsible for correspondence about the manuscript should be mentioned.
- Source(s) of support in the form of grants, equipment, drugs, or all of these.
- A running head no more than 40 characters (count letters and spaces).
- Word counts: A word count for the text only (excluding abstract, acknowledgments, figure legends, and references) should be given on title page.
- The number of figures and tables

All components of the paper (abstract, body of the article, references, tables and legend to tables and figures but excluding the title page should be saved as a single document with the file name xxxxxbody.doc where xxxxx stands for the first five letters of the presenting author. The figures should be saved separately as xxxxxfigz.jpg where xxxxx stands for the first five letters of the presenting author and z stands for the figure number. For example a figure may be Thomafig1.jpg, nirmafig2.jpg etc.

Abstract

A structured abstract (maximum 250 words) under the subheadings background, objective, material and methods, results, discussion and conclusion should be given.

Body of the article

Whenever possible, the text of observational and experimental articles should be divided into sections with the headings Introduction, Methods, Results, and Discussion.

Material and methods

The material and methods section should be written very carefully. It should reflect the authenticity of the work that formed the foundation of the manuscript. The details of the study, period of study, whether it was prospective or retrospective, should be mentioned. The source of the subjects, departments, inpatient service or outpatient service that contributed the subjects, source of pathological samples, if drawn from

archives etc need to be clearly mentioned. A responsible person from these departments could be one of the authors or they should be acknowledged appropriately. The laboratory methods, source of specific reagents if applicable (for eg. Immunohisto chemical studies) should be provided. The authors should clearly state whether informed consent was taken for each subject, and approval of the Institutional Ethics committee was available. Kindly mention who had carried out the statistical analysis.

References

The Uniform Requirements style is based largely on an ANSI standard style adapted by the National Library of Medicine(NLM) for its databases. (7) For samples of reference citation formats, authors should consult National Library of Medicine web site. References (print as well as electronic only) should be numbered consecutively in the order in which they are first mentioned in the text. Identify references in text, tables, and legends by Arabic numerals in parentheses. References cited only in tables or figure legends should be numbered in accordance with the sequence established by the first identification in the text of the particular table or figure. The titles of journals should be abbreviated according to the style used in Index Medicus. Consult the list of Journals Indexed for MEDLINE, published annually as a separate publication by the National Library of Medicine. The list can also be obtained through the Library's web site.

Tables

Type each table with double spacing on a separate sheet of paper. Number tables consecutively in the order of their first citation in the text and supply a brief title for each. Do not use internal horizontal or vertical lines. Give each column a short or abbreviated heading. Authors should place explanatory matter in footnotes, not in the heading. Explain in footnotes all nonstandard abbreviations. For footnotes use the following symbols, in sequence: *,†,‡,§,||,¶,**,††,‡‡ Identify statistical measures of variations, such as standard deviation and standard error of the mean. Be sure that each table is cited in the text. Do not duplicate data in the table and text.

Illustrations (Figures)

Figures should be either professionally drawn and photographed, or submitted as photographic quality digital files. (e.g. JPEG, GIF) Authors should review the images of such files on a computer screen before submitting them, to be sure they meet their own quality standard. The width of image should be 7.5 cm. Resolution 300 dots per inch, Image should be saved in grey scale unless it is a color image. The image should be cropped to eliminate all unwanted area. No lettering or numbers that reveal the source of the image should be visible on the finished image. Letters, numbers, and symbols on Figures should be clear and even throughout, and of sufficient size that when reduced for publication each item will still be legible. Figures should be made as self-explanatory as possible. Titles and detailed explanations belong in the legends, however, not on the illustrations themselves. Photomicrographs, EEG and EMG traces should have internal scale markers. Symbols, arrows, or letters used in photomicrographs should contrast with the background.. If photographs of people are used, either the subjects must not be identifiable or their pictures must be accompanied by written permission to use the photograph. Whenever possible permission for publication should be obtained. Figures should be numbered consecutively according to the order in which they have been first cited in the text.

Legends for Illustrations (Figures)

Type or print out legends for illustrations using double spacing, starting on a separate page, with Arabic numerals corresponding to the illustrations. When symbols, arrows, numbers, or letters are used to identify parts of the illustrations, identify and explain each one clearly in the legend. Explain the internal scale and identify the method of staining in photomicrographs.

Cover letter

- Manuscripts must be accompanied by a cover letter, which should include the following information.
- A statement that the submission is based on original work and had not been published elsewhere in whole or part or is under consideration of another journal for publication.
- A statement that the paper had not been presented in any other conferences.
- A statement that the manuscript has been read and approved by all the authors, that the requirements for authorship as stated earlier in this document have been met, and that each author believes that the manuscript represents honest work.
- A statement that all authors have submitted their statements of possible competing interest as per the checklist appended.

How to send the paper to the secretariat?

Please send all the files pertaining to your submission for the award to the Secretary, IAN by email to iansecretary@gmail.com

Kindly contact us for any clarifications.

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