



# Indian Association of Occupational Health

Central Secretariat :

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## Minutes of the 68<sup>th</sup> Annual General Body meeting held on 20<sup>th</sup> January 2018 at the Suzlon Excellence Centre, Pune 411028 (MH)

After confirming the quorum, the meeting was called to order by Dr. R. Rajesh, President. He extended a warm welcome to all the Central Council members.

The following members were present:

S.No	Name	Branch	Mobile Number
1	Dr. R.Rajesh	Jamnagar	7738178888
2	Dr. (Maj) Bishwadeep Paul	Mumbai	9820970975
3	Dr. Devesh Kumar	Ahmedabad	9794865901
4	Dr. J. Vijay Rao	Andhra Pradesh	9984956689
5	Dr. S. Raju Kesava Prasad	Andhra Pradesh	9000504361
6	Dr. Ketan K Patel	Ankleshwar	9898504706
7	Dr. Ashish V. Jain	Delhi	9871244612
8	Dr. Rajiv Kumar Jain	Delhi	9717630532
9	Dr. Ravindra Kumar	Delhi	9602225517
10	Dr. Sandeep Sharma	Delhi	9811750171
11	Dr. Shriniket Mishra	Delhi	9997009902
12	Dr. P.K. Sishodiya	Dhanbad	9819984380
13	Dr. S.P.S. Sachdeva	Direct	9779241500
14	Dr. Jay Sheladia	Jamnagar	9429520509
15	Dr. Kiritkumar Solanki	Jamnagar	8128879858
16	Dr. Kirti Chudasama	Jamnagar	9428671017
17	Dr. N.N. Jha	Jamnagar	8320899577
18	Dr. Nirav Vora	Jamnagar	9998081646
19	Dr. Pradip Serathia	Jamnagar	9724348425
20	Dr. Satish Shah	Jamnagar	9998215103
21	Dr. Aravind Kumar M	Karnataka	9844360380
22	Dr. C. Gokuldas Kini	Karnataka	9845080162
23	Dr. C.A. Belliappa	Karnataka	9880673579
24	Dr. D. Jayakumar	Karnataka	9449014078
25	Dr. Gautham M.S.	Karnataka	9632244780
26	Dr. H.K. Srinivasa	Karnataka	9481421656
27	Dr. K.V.Girish	Karnataka	9108501507
28	Dr. M. Thyagaraju	Karnataka	9880340719
29	Dr. M.V. Sreenivasan	Karnataka	9845629188
30	Dr. Naveen Ramesh	Karnataka	9448927400
31	Dr. Ravi Mohan	Karnataka	9632349718
32	Dr. Siddharth Khandhar	Karnataka	8884021110
33	Dr. R.F. Jain	Mumbai	9422180060
34	Dr. Aparna Bole	Mumbai	9869039713
35	Dr. Ashish Mishra	Mumbai	9820098854

36	Dr. B.T. Patil	Mumbai	9767011908
37	Dr. Chaitanya Gulvady	Mumbai	9987015394
38	Dr. D.T. Jadhav	Mumbai	9820032192
39	Dr. D.V. Lele	Mumbai	9820480236
40	Dr. Dharmesh Parekh	Mumbai	9323647704
41	Dr. Divyang Shah	Mumbai	9717497676
42	Dr. G.K. Kulkarni	Mumbai	9821015580
43	Dr. J.A. Samuel	Mumbai	9757163023
44	Dr. Kishore Madhwani	Mumbai	9821086038
45	Dr. Nikunj Desai	Mumbai	7738109929
46	Dr. Ratnakar Koyande	Mumbai	9892979357
47	Dr. S. Sivaramakrishnan	Mumbai	9821015578
48	Dr. S.M. Shanbhag	Mumbai	9867500605
49	Dr. S.V. Datar	Mumbai	9892093501
50	Dr. Sachin Bhandare	Mumbai	8433747876
51	Dr. Shekhar S. Galinde	Mumbai	9322401694
52	Dr. Shyam Pingle	Mumbai	8105822208
53	Dr. T. Rajgopal	Mumbai	9833003341
54	Dr. Vandana Shinde	Mumbai	9833057393
55	Dr. Vini Nair	Mumbai	9920886412
56	Dr. Xivananda Priolkar	Mumbai	9619007304
57	Dr. (Gp.Capt) Suchitra Mankar	Pune	8888833800
58	Dr. Abhay V Kanitkar	Pune	7276045230
59	Dr. Amit Kulkarni	Pune	9422310900
60	Dr. Ashok Purohit	Pune	9373302400
61	Dr. B.G. Sahasrabudhe	Pune	9890617276
62	Dr. C.G. Shetty	Pune	9823069094
63	Dr. Dilip Ranade	Pune	9325177681
64	Dr. Neha Kulkarni	Pune	9822679044
65	Dr. Sanjay Patil	Pune	9130013762
66	Dr. Sanjay Rotithor	Pune	9822137262
67	Dr. Sanjeev Saraf	Pune	8600108472
68	Dr. Sidram K. Raut	Pune	9423581029
69	Dr. Suhas Kanitkar	Pune	9552514361
70	Dr. Tanaji S. Kakade	Pune	9960040502
71	Dr. Vijay Bade	Pune	9881398048
72	Dr. L.N. Reddy	Tamil Nadu	9884013997
73	Dr. Mohammed Razeekh	Tamil Nadu	9445507616
74	Dr. P. Ashok	Tamil Nadu	9942986080
75	Dr. S. Sunder	Tamil Nadu	9940022234
76	Dr. Sudha S. Ramchandani	Tamil Nadu	9941988830
77	Dr. T. Kumaran	Tamil Nadu	9500014437
78	Dr. P.S. Karekar	Thane Raigad	9867390524
79	Dr. Amar Rathi	Vadodara	9426022193
80	Dr. Devang Shah	Vadodara	9898103055
81	Dr. Divyesh Chauhan	Vadodara	9898612311
82	Dr. J.R. Kamath	Vadodara	9825411780
83	Dr. Kishor G. Parikh	Vadodara	9879586907
84	Dr. R.C. Saxena	Vadodara	9426512832

85	Dr. Sandip Thakkar	Vadodara	9099016509
86	Dr. Sanjay Rana	Vadodara	9587030653
87	Dr. Shirish Gandhi	Vadodara	8511101558
88	Dr. G.P. Solanki	Vapi Silvassa	9099012130
89	Dr. Amala Sarkar Chatterjee	West Bengal	9234612790
90	Dr. Barun Kumar Sikdar	West Bengal	9433903973
91	Dr. Vasant Mohril	Direct	9425146971

Before the start of the AGM, a two minute silence was observed to mourn the sad demise of the following members and rich tributes were paid to the departed souls:

- Late Dr Ashok Bhajekar (Mumbai Branch)
- Late Dr Vilas Bapat (Vadodara Branch)
- Late Dr Sandhya Shanbhag (Mumbai Branch)
- Late Dr J.C. Kothari (Mumbai Branch)
- Late Prof (Dr) Ratendra R. Shinde (Mumbai Branch)

President Dr. R. Rajesh extended a warm welcome to all the Central Council members and requested Dr. Bishwadeep Paul, Hon. General Secretary to take up the agenda items.

Following agenda matters were discussed.

**1. To confirm the minutes of 67<sup>th</sup> Annual General Body Meeting held on 10<sup>th</sup> February 2017 at Stein Auditorium, India Habitat Centre, Lodhi Road, New Delhi**

- Proposed by Dr. Shyam Pingle & seconded by Dr. M.V. Sreenivasan.

**2. Business arising out of the same**

The agenda point about Distance learning course; NBE- Diploma course - Distance learning Framework under the Chairmanship of Dr Rajiv Jain with Dr Divyang Shah, Dr Bobby Joseph and Dr Barun Kumar Sikdar was taken up. Dr Rajiv Kumar Jain said that for there is a committee which examines the promotion of distance learning & it requires statutory approval from the Distance Education Council. He said that if IAOH takes up starting a Distance Learning course, it can be considered by the Distance Education Council who are looking for more disciplines which are required by non-medical people to make competency in the context of the state's development council, because the national skills development council also has requested the Distance Education Council to have more courses where more skills across the domains in an each discipline are structured & there should be modalities where NGO's are associated.

Dr R. Rajesh requested Dr Rajiv Kumar Jain to discuss with the Scientific Committee who would need to come out with the proposal in the 2<sup>nd</sup> CCM for the same.

**3. To receive & adopt the annual reports of Hon. General Secretary for the year 2017**

- Proposed by Dr. Shyam Pingle & seconded by Dr. M.V. Sreenivasan.

**4. To receive and ratify the audited accounts with the auditor's report for the financial year 2016-17**

Treasurer Dr Sanjay Rotithor presented the audited accounts with the auditor's report for the FY 2016-17. Dr Rajiv Kumar Jain asked to keep a check on the income over expenditure of which 85% needs to be spent as per law.

Since there were no adverse remarks from the auditor, the same was passed.

- Proposed by Dr. T. Rajgopal & seconded by Dr. Shrinivas Shanbhag

## 5. To pass the Annual Budget estimates for 2018-19

Treasurer Dr Sanjay Rotithor presented the budget estimates for the FY 2018-19

### Proposed Expenses

Expenses	Amount in Rs.
Presidential Expenses	20,000
Vice-Presidential Expenses	5,000
Secretarial Expenses	10,000
Treasurer Expenses	5,000
Journal – IJOEM	7,00,000
Medals & Awards	1,00,000
Printing & Stationery	20,000
Postage	5,000
Website Expenses	1,50,000
Administrative Expenses	50,000
Auditor Expenses	75,000
Charity commissioner & Lawyer	3,00,000
BOHS project	3,00,000
ICOH Bid	5,00,000
Miscellaneous	50,000
<b>Total Projected Expenses</b>	<b>22,90,000</b>

### Expected Income (2018-19)

Income	Amount in Rs.
Bank Interest	2,00,000
Donations / Award Contribution	5,000
Membership Fees (Branch Contributions & Centre)	5,00,000
Delegate Fees	6,50,000
Journal Advertisements	2,00,000
Miscellaneous	20,000
<b>Total</b>	<b>13,75,000</b>

- Proposed by Dr. Sudha Ramachandran & seconded by Dr. Rajiv Kumar Jain

## 6. To appoint auditors for the year 2018-19

It was proposed that IAOH National Body should continue with Mr Suresh Bhandari and was unanimously passed by the General Body.

## 7. To consider resolutions & proposals as under:

### i. Central Council Meetings

It was resolved that 4 Central Council Meetings are regularized from 2018-19 : 1<sup>st</sup> CCM along with National Conference of IAOH (Last Day of Conference), 2<sup>nd</sup> CCM and 3<sup>rd</sup> CCM in between the two National Conferences of IAOH & 4<sup>th</sup> CCM along with the National Conference of IAOH in Jan-Feb (First Day).

- Proposed by: Dr C.G. Shetty; Seconded by: Dr S. Sivaramakrishnan

ii. IJOEM Journal Online Version

It was resolved that IJOEM journal publication and distribution shall move from Printed Version to the Online Version and a notice to the effect will be printed in the next IJOEM that will help inform members and journal recipients regarding discontinuation of print version. An appeal to all will be made to provide their e-mail.

250-300 copies will be printed for Institutional members. If any member desires to get hard copy of the IJOEM, a subscription to the effect will be required.

- Proposed by: Dr Chaitanya Gulvady; Seconded by: Dr Divyang Shah

iii. IAOH Subscription Fees

It was resolved that IAOH Subscription fees will be enhanced and the Bye-laws will be amended as under:

1. Branch members shall pay their subscription to their branch.
  2. Direct members shall pay their subscription directly to the Hon Treasurer of the Association.
  3. Rates of subscription for different categories of members (effective from 01.04.2018) is as under:

(a) Life member	Rs. 7000/-	(plus applicable GST)
(b) Life Associate member	Rs. 6000/-	(plus applicable GST)
(c) Institutional member	Rs. 25000/-	(plus applicable GST)
(d) Fellow of IAOH	Honorary -	No fee
  4. 75% of the subscription amount collected by the branches under all the above categories will be known as Central Share and the branches shall pay this amount to the Headquarters before 30<sup>th</sup> September of the year.
  5. The Life Membership fees charged by all the branches should be uniform to maintain the credibility of IAOH. However the Branches will have the liberty to charge a higher rate of subscription from their members. They can retain the additional amount after paying the Central share as stated above.
  6. All subscriptions are due in advance on 1<sup>st</sup> April every year.
- This resolution was passed unanimously by the General Body.

iv. Legal Compliance Officer

It was resolved that a designated IAOH Vice President would be nominated as the Legal Compliance Officer for the Association. The Legal Compliance Officer will head an 'Ethics and Compliance Committee' comprising of 3 other members (including Hon. Gen. Secretary as ex-officio member). The role of this committee would be to look after all the compliance issues of IAOH National body, to fulfill the requirement of Charity Commissioner's Office and for guidance to the Branches. In addition, after each new elected body of Office Bearers of IAOH takes over, **Change Report documents** will be kept ready by the Compliance Officer and signed off by the Office Bearers during the subsequent AGM.

- v. Hon. Gen. Secretary had Dr Bishwadeep Paul proposed a resolution that a Memorandum of Understanding will be signed between each Branch (President & Hon. Secretary) and the National Body (President & Hon. Gen. Secretary) once every 2 years so that branches adhere to bye-laws and for preservation as a documented proof of affiliation. Compliance Committee will review the MOM proposal from time to time. He said that this is a requirement because the

legal documentation status of some branches are not updated or not known, and they could face problems in future. He said that the National Body could support with an advisory role to guide some branches who are not able to maintain their legal documentation.

However, the resolution was dropped as the branches did not agree for the MoU.

An advisory was however, put out to all the Branches that the financially audited Statement of Accounts and Legal Compliance Report of each branch should be submitted to the Centre by 30<sup>th</sup> September each year.

Dr Ashish Mishra, Dr S. Sivaramakrishnan and Dr Santosh Datar further explained to the General Body members that with their past experience, it is important for branches to maintain a Legal Register and seek support of a lawyer who can advise to the effect.

vi. Larsen & Toubro Oration

It was also intimated to the General Body that the 'L&T Oration' will be discontinued from 2018 onwards. Dr G.K. Kulkarni briefed the AGM that efforts taken by himself and other senior members of IAHO to convince Dr K.J. Kamat of L&T to enhance the corpus for continuation of the long-standing L&T Oration, went in vain; and he was pained to inform that the it is unfortunate and sad that the L&T Oration has to be discontinued henceforth. Further to the e-mail communication from Dr Kamat received by Hon. Gen. Secretary Dr Bishwadeep Paul, L&T is not interested to continue the Oration from next year.

vii. New Oration : 'Dr JC Kothari Memorial Oration'

President Dr R. Rajesh informed the AGM that a new Oration would be instituted in honour of Late Dr J.C. Kothari, a great visionary Chest Physician from Mumbai who has immensely contributed to IAHO with his passion & zeal to improve the Occupational Health scenario in India.

This Oration would be named 'Dr J.C. Kothari Memorial Oration' and instituted jointly by IAHO Mumbai Branch and AEOHD (IAHO Delhi Branch) who would initially equally contribute an amount of Rupees Five Lacs (INR 500,000) each. The corpus would be deposited to IAHO Centre towards the new Oration.

The Guidelines for the new Oration would be framed by Dr G.K. Kulkarni and Dr Rajiv Kumar Jain which would be reviewed by the Policy Committee and presented at the 2<sup>nd</sup> Central Council Meeting (2018-19).

Dr S.M. Shanbhag from Mumbai Branch and Dr Rajiv Kumar Jain from Delhi Branch paid rich tributes to Late Dr J.C. Kothari and expressed their belief that an Oration in the honour of Dr Kothari would ensure that the science of Occupational Health is propagated further with a spirit of collaboration and cooperation between Mumbai and Delhi branches of IAHO in the implementation.

It was resolved that the "Dr J.C. Kothari Memorial Oration" will be institutionalized from the 69<sup>th</sup> Annual National Conference of IAHO; for which a corpus amount of Rs.10 Lacs will be donated to the Centre – Rs.5 Lacs by IAHO Mumbai Branch & Rs 5 Lacs by Delhi Branch (AEOHD).

This was unanimously passed by the AGM.

viii. IAHO Haryana Branch

It is resolved that Haryana Branch of IAHO will hold its AGM to finalize on closing the branch and transferring all its members and funds to Delhi Branch of IAHO.

Dr S. Sivaramakrishnan said that since the branch has only 3 active members & no members are coming otherwise; it was put up in the 2<sup>nd</sup> Central Council meeting of IAHO and decided to

inform Haryana Branch to close the branch after doing their AGM with as many people they have.

Dr S. Sivaramakrishnan will send the President & Secretary of Haryana Branch an e-mail with a deadline for conducting the AGM. The members of the Haryana Branch could be shifted to Delhi Branch. Dr S.M. Shanbhag suggested that a legal opinion needs to be taken to transfer funds if any from Haryana Branch to Delhi Branch.

Dr M.V. Sreenivasan recommended that a letter should be sought from Haryana Branch regarding their intent.

The AGM members also suggested to send a letter to Duliajan Branch and other similar inactive branches regarding their future plans.

ix. IAOH Database Committee

It was also brought to the notice of the AGM that as discussed in the 3<sup>rd</sup> CCM of IAOH, 'IAOH Database Committee' has been constituted with Dr Rajiv Kumar Jain, Dr J. Vijay Rao and Dr Sandip Sharma as members. They have been requested to take the quotation from 'Alpcord' and inform the National Office Bearers for passing the expenses. With assistance from 'Alpcord', the IAOH Database Committee would ensure that the membership list is complete and updated (minimum requirement of name, correct mobile number and correct e-mail address).

National Hon. Gen. Secretary Dr Bishwadeep Paul will write to all Branch Secretaries that they need to cooperate and support the IAOH Database Committee, for providing their correct updated list of members by 31<sup>st</sup> March 2018, failing which they would be unable to nominate Central Council Members from that branch for the coming year. Further, each Branch's Central Council member strength will be determined as per the Constitution guidelines based on the accurate updated database of Branch Life members (as per minimum requirement).

Web Secretary Dr Divyang Shah suggested to branch members to check diligently their database and provide the names of only those members who are presently available along with their detailed email and mobile phone numbers. Updated database of Life members will be posted on IAOH Website [www.iaohindia.com](http://www.iaohindia.com)

It is resolved unanimously that NO Branch will nominate any Central Council member unless complete branch membership database is submitted to Centre by 31<sup>st</sup> March of each year. Each Branch's Central Council member strength will be determined based on the accurate updated database of Branch Life members sent to Centre; as per the Constitution guidelines.

x. Cash reward of BEL-IND Award

It was informed to the AGM that the Cash award for the BEL-IND Award for Best Paper Presentation at the National Conference is proposed to be enhanced from Rs.5000 to Rs.10000. An appeal letter to the effect will be sent by Hon. Gen. Secretary Dr Bishwadeep Paul to the CMD of BEL.

The Award amount for the other Awards will be relooked into by the Policy Committee. Uniform increment of the award amounts would be looked into.

**8. To consider proposals if any, for amendment of rules / bye-laws and ratification of the same**

As per points noted in Sr.No.7 above

## 9. To consider proposal for conducting the 69<sup>th</sup> National Conference in the year 2019

Dr Kirti Chudasama, President of IAOH Jamnagar Branch and Dr Hitesh Shingala, Conference Organizing Secretary made a presentation for the 69<sup>th</sup> National Conference of IAOH that would be held at Regency Lagoon Resort in Rajkot from 09<sup>th</sup> to 12<sup>th</sup> Jan 2019 on the theme “Achieving Vision Zero through Basic Occupational Health Services (BOHS)”. PDC (Professional Development Courses) will be held on 09<sup>th</sup> January 2019. Early Bird registrations for IAOH members is open @ INR 5000/- (+18% GST) till 30<sup>th</sup> June 2018.

## 10. To consider any other subject with the permission of the chair

### i. India's Bid for ICOH2024

Dr S.M. Shanbhag, who has been co-opted to the ICOH Board, said that he had received a warm response from the ICOH Board members when he had proposed India as a venue for hosting ICOH2024. He informed the AGM that IAOH had also bid for ICOH2021 during the Seoul Conference in 2015; however, lost out the Bid to Melbourne – which was a learning experience for IAOH team. He said that ICOH Board members had said that they would prefer a metro venue for hosting ICOH with direct flight connections.

Subsequently, Dr S.M. Shanbhag who has been selected as the Chairman for the ICOH Bid Committee during the 1<sup>st</sup> CCM of IAOH (2017-18); said that there were discussions among the ICOH Bid Committee some of whom visited a couple of venues in Delhi NCR. However, the Committee has decided that the Dhirubhai Ambani International Conference & Expo Center at Bandra-Kurla Complex in Mumbai which is under construction and about 80% complete, and is expected to be completed within a year's time; is suitable to host ICOH2024. So the committee has decided that to bid for the ICOH at Mumbai and have sent the bid letter of intent to ICOH and received the acknowledgement receipt. IAOH has commissioned 'Alpcord' who will assist and provide services towards successful bidding for ICOH2024. 'Alpcord' is an event management company which does a lot of international conferences & they have given us a proposal that they would help IAOH with the design & available resources at no cost till May 2018. Once IAOH successfully wins the bid, 'Alpcord' expect that we appoint them as event manager for ICOH2024 Conference & they have promised that they will be reasonable. Hence the Committee has already agreed with them & they have started working for us. Dr Shanbhag said that the next step is to prepare a Brochure latest by end of February 2018, and further send to all the Board Members, ICOH National Secretaries & all those people who could help India's bid for ICOH2024. A small film would also be prepared like last time. We also need to prepare ICOH officer's visit to see the venue in March or April 2018 after which the actual presentation to the ICOH Board at Dublin in Apr-May 2018. We will have an India stall at Dublin and present India as a venue for ICOH2024 for the delegates at ICOH2018. Souvenir mementoes to be given to delegates visiting the India stall are being decided. IAOH has received seven to eight letters of support from various ministries and we expect some more to reach before leaving for Dublin in Apr-2018.

President Dr Rajesh said that Branches have contributed INR 5,00,000/- as funding towards bidding for hosting the ICOH 2024 Bid as under:

Branch	Contribution (INR)	Branch	Contribution (INR)
Mumbai	100,000	Delhi	125,000
Andhra Pradesh	50,000	Jamnagar	50,000
Pune	50,000	Karnataka	50,000
Tamil Nadu	50,000	Surat	25,000

He said that a sum of INR 15,00,000 is needed for the Bid which will be provided for by the Branches, IAOH Mumbai Branch through their Worksafe Foundation and IAOH National Body.



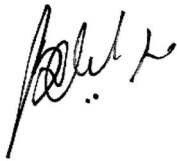
Dr S.M. Shanbhag and Dr R. Rajesh appealed to the AGM that young members need to voluntarily join up and support IAOH in its endeavor for winning the bid for India as a venue for ICOH2024 for the first time ever in the 100 years that ICOH was formed. Dr Rajesh again requested Branch Presidents & Hon. Secretaries to nominate two members from their branches to participate whole-heartedly in ICOH Bid committee. Names for the same should be sent to Dr Nikunj Desai at [nikunj.desai@ril.com](mailto:nikunj.desai@ril.com) at the earliest.

- ii. Dr S.M. Shanbhag informed the august gathering that Dr Shyam Pingle; National Past President of IAOH would be contesting as a Board member at ICOH for the term 2018-21. He appealed to all IAOH – ICOH members of good standing to vote for Dr Pingle during the forthcoming elections; ballot papers of which would have reached the ICOH members.
- iii. Central Conference Committee chairperson Dr Sudha Ramachandran informed the AGM that by the end of the Pune Conference one more page will be added to the existing Guidelines for conducting Annual National Conference of IAOH and will be handed over to IAOH Jamnagar Branch (hosts of 69<sup>th</sup> National Conference).

#### **11. Vote of thanks**

President thanked IAOH Pune Branch for organizing the 68<sup>th</sup> National Conference of IAOH and hosting the AGM. He thanked all members for participating enthusiastically in large numbers.

The meeting concluded with a vote of thanks by the Hon. General Secretary.



**Dr. (Maj.) Bishwadeep Paul**  
**Hon. General Secretary**  
**IAOH**