



Cir No.66th NGF/ 27 /18

08th January, 2018

66TH NATIONAL GARMENT FAIR
29th & 30th January 2018
Bombay Exhibition Centre, NSE Complex, Goregaon (East), Mumbai 400 063.

HALL NO. I

1. **Check-In / Check – Out Procedure**

As a Standard Procedure, all Exhibitors are required to Check-in on the Specific Time as stated below before taking Possession of the Stall.

Date	Time	Stall Nos.
<u>CHECK – IN :</u> Sunday 28 th January 2018	10 .00 A.M.	101 – 132 201 – 225
	11 .30 A.M.	301 – 335 401 – 434
	1.00 P.M.	501 – 534 601 – 624
	2.30 P.M.	701 – 734 801 – 823 901 – 934
	4.30 P.M.	1001 – 1023 1101 – 1131 1201 – 1225
<u>CHECK – OUT :</u> Tuesday 30 th January 2018	9.00 P. M. Onwards	All Stalls

Exhibitors are requested to fill Check – in Form in Triplicate (Copy Enclosed) on their Letterheads and present the same at the Check - in Desk in Hall No. I

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2. **Stalls Decoration**

NO DECORATION WILL BE PERMITTED IN ANY STALL IN THIS FAIR.

3. **Exhibitors Badges**

Entry Procedure into Exhibition Venue at Bombay Exhibition Centre, NSE Complex, Goregaon (East), Mumbai 400 063 (Code of Security comes into effect from 29th January 2018 onwards)

We are glad to inform you that the Association has decided to only accept Soft Copy of Passport Size Photographs for the Exhibitors Badges by email. All Exhibitors are requested to urgently send the Soft Copy of the Passport Size Photographs by email to photos@cmai.in but not later than 21st January 2018

The Eligibility for Number of Badges as per the Stall Size is given below:

Area (Sq. Mtrs.)	Number of Badges
12	4
15 / 16 / 18	6
24 / 28 / 30	8
32 / 35	10
40 / 42 / 48	12

PLEASE NOTE THAT NO BADGES WILL BE MADE AT THE EXHIBITION VENUE.

All the Exhibitors are requested to Co-Operate with the Association to ensure that the Exhibitor Badges are handed over to them at the time of Check-In on 28th January 2018.

Any misuse of the Exhibitors Badges will result in Confiscation of the same.

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4. Exhibitors Car Parking Sticker

Due to limited Car Parking Space available at the Exhibition Venue, each Exhibitor will be allotted 1 (One) Car Parking Sticker.

Exhibitors are requested to Display their Car Parking Sticker prominently on the Car and Park their Vehicle at the Designated Parking Area for Exhibitors.

Exhibitors Car Parking Sticker will be handed over to the Exhibitor at the time of Check in.

5. Stall Amenities

Exhibitors will be provided with the following Amenities in their Stall. Exhibitors are requested to handle the Amenities provided in the Stall with due care and will be liable to pay for any Missing / Damaged Amenities directly to the Stall Contractor.

Area (Sq. Mtr)	Tables	Chairs	Power Sockets	Spot Lights	Wastepaper Basket
12	1	2	1	4	1
15 / 16 / 18	2	4	1	5	1
24 / 28 / 30	4	8	2	8	1
32 / 35	4	8	2	9	1
40 / 42 / 48	6	12	3	12	2

6. Power Supply & Electrical Requirements

Exhibitors will be provided with the Electrical supply (up to stipulated Maximum Load) as stated below:

Stall Area (Sq. Mtr.)	Basic Entitlement for the Stall (Watts)
12	800
15 / 16 / 18	1000
24 / 28 / 30	1500
32 / 35	2000
40 / 42 / 48	3000

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7. Additional Fixtures

We request all Exhibitors to book their Additional Fixtures **WELL IN ADVANCE** to avoid disappointment at the last moment.

Following are the Rates approved by the Association for Additional Fixtures. All Exhibitors must book their Additional Fixtures directly with M/s. RMB Event Management Pvt. Ltd.

The Name and Contact Number of the Concerned Person is given below.

REQUIREMENT FOR ADDITIONAL FIXTURES AT THE 66TH NATIONAL GARMENT FAIR 29th & 30th January 2018 Bombay Exhibition Centre, NSE Complex Goregaon (East), Mumbai 400 063.		
Sr. No.	Item Description	Cost per Unit
1	Desk Table 1000 L x 500 W x 750 H (mm)	Rs. 750.00
2	Cushion Chair	Rs. 300.00
3	Glass Round Table – 900 Dia (mm)	Rs. 900.00
4	Lockable Cabinet 1000 L x 500 W x 750 H (mm)	Rs. 900.00
5	Broucher Stand	Rs. 900.00
6	Single Wall Panel / Lockable Door	Rs. 800.00
7	Wooden Shelf	Rs. 300.00
8	Glass Shelf	Rs. 300.00
9	Bar Stool	Rs. 900.00
10	3 Seater Sofa	Rs. 4500.00
11	2 Seater Sofa	Rs. 3000.00
12	Cfl Light (70w Spiral Light White)	Rs. 550.00
13	5 / 15 Amp / 230 V Single Phase Plug Point	Rs. 250.00
14	Metal Halide (150 w) White (Round)	Rs. 750.00
15	Metal Halide (70 w) White	Rs. 600.00
<u>Please Note</u>		
(a)	Above Items are on Rental Basis Only.	
(b)	The above Rates are excluding of 18% GST	
For Any Additional Fixtures, Please Contact: Ms. Vishwa : 9322905327 - vishwa.birje@gmail.com Mr. Paresh : 9619062174 - paresh.chambawane@rmbevent.com		

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8. Additional Electrical Fittings

We request all Exhibitors to book their Additional Electrical Fittings **WELL IN ADVANCE** to avoid disappointment at the last moment.

Following are Rates approved by the Association for additional Electrical Fittings. All exhibitors must book their additional Electrical Fittings directly with M/s. Navrang Electricals.

The Name and Contact Number of the Concerned Person are given below :

REQUIREMENT FOR ADDITIONAL ELECTRICAL FITTINGS AT THE 66TH NATIONAL GARMENT FAIR 29th & 30th January 2018 Bombay Exhibition Centre, NSE Complex Goregaon (East), Mumbai 400 063.		
Sr. No.	Item Description	Cost per Unit in INR
1.	150 Watts Metal Halide (Round Fitting with Separate Ballast Unit)	Rs. 750.00
2.	150 Watts Metal Halide (Square Fitting in-build Ballast Unit)	Rs. 850.00
3.	400 Watts Metal Halide (Square Fitting in-build Ballast Unit)	Rs.1100.00
4.	100 Watts LED Lights (Square Fitting - Limited Quantity)	Rs.1000.00
5.	300 Watts LED Flood Lights (Limited Quantity Only)	Rs.1600.00
For Any Additional Electrical Lights, Please Contact : M/s. Navrang Electricals 4, Ann Villa, N.P. Thakkar Road, Opp. Rajpuriya Baug, Vile Parle (East), Mumbai 400 063 Or Call Mr. Sunil Betkar: 8655233203 / Mr. Sagar Walavalkar :9820481111 Mr. Ekanath Parab :9820208400		
(a)	For Booking please mail your Requirements to : <u>exhibition@navrangelectricals.com</u>	
(b)	NOTE: No Booking will be taken on WhatsApp or Messages	
(c)	For LED Lights, booking will be done for limited quantity on first come first served basis only.	
(d)	Above items are on Rental Basis Only.	
(e)	The above Rates are excluding of 18%GST	

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9. List of Display System Agencies

Exhibitors can book Display Systems from any of the following Agencies :

Sr.No.	Company	Contact Person	Phone Numbers
1	M/s. Artistic Display Arondekar Bhavan Society Road Jogeshwari (East) Mumbai 400 060.	Mrs. Shaila M. Rao	Tel : 28248761 28223032 Mobile : 9820128580
2	M/s. Anu's Display 14 th Aanad Niwas, 2 nd Floor, Ahimsa Marg, 14 th - A Road Khar (West) Mumbai – 400 052	Ms. Anupama Khanna	Mobile : 9821341728
3	M/s. Display Studio 222, Parekh Market, Kennedy Bridge, Opera House, Mumbai 400 004	Mr. Naveen Khanna Mr.Sanjay Khanna	Tel : 66344658 23852794 23889466 Mobile : 9820764586 9820216474

10. List of Hostess / Ushers Agencies

Exhibitors can book Hostesses / Ushers from any of the following Agencies:

Sr.No.	Company	Contact Person	Phone Numbers
1	M/s. Leo 38 / 48, Gate No. 6, NCC Malwani, Malad (West), Mumbai 400 095	Ms. Farah Shaikh	Mobile: 9967764731
2	M/s. Rays Marketing Agency Om Shanti Tower, 703, B Wing, Shanti Park, M T N L Road, Opp. D C Bank, Mira Road (East), Mumbai 401 107	Ms. Sangeeta Sharma	Mobile: 9892165400

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11. List of Mannequin Agencies

Exhibitors can book Mannequins from any of the following Agencies

Sr.No.	Company	Contact Person	Phone Numbers
1	M/s. Display Studio 222, Parekh Market Kennedy Bridge Opera House Mumbai 400 004.	Mr. Naveen Khanna Mr. Sanjay Khanna	Tel : 66344658 23852794 Mobile : 9820764586 9820216474
2	M/s. F. Y. Trading Corporation 310, Adhyaru Industrial Estate, Sun Mill Compound, Lower Parel, Mumbai 400 013	Mr. Anand K. Doshi Mr. Preeti A. Doshi	Tel : 24941618 24943606 Mobile : 9820282621 9820588570
3	M/s. Gauri Mannequins Ent. Bhagat Sing Nagar No. 3, Goregaon Bus Depot, Link Road, Goregaon (West) Mumbai 400 104	Mr. Nitin Sawant	Tel : 28769593 28775477 Mobile : 9224211211
4	M/s. Global Display Solution B-48 /192, Siddharth Nagar, Road No:8, Opp: Sahara Studio Goregaon (West) Mumbai – 400 104.	Mr. Lokesh Shah	Mobile : 9820973595 9869019075
5	M/s. Japan Mannequin Co. Unit No. 437, A / 2, Shah & Nahar Ind. Estate, Lower Parel, Mumbai 400 013	Mr. Deepak Wadhvani	Tel : 24945112
6	M/s. Salve Mannequins Co. Shop No.5, Yaseen Chawl Ganesh Peth, Haruyali Village, Vikhroli (East) Mumbai 400 083.	Mr. Ramesh M. Salve	Tel : 24364412 Mobile : 9920309599 9820309599

It is strongly recommended that any of the items mentioned above should be Booked well in advance to avoid last minute disappointment due to non-availability of the same.

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12. Insurance

The Organizers will not be responsible for the Insurance Coverage of all Articles of any kind brought by the Exhibitor to the Fair. Exhibitors are advised to arrange for full Insurance Coverage during transit (both ways) as well as during the days of the Exhibition. Each Exhibitor must have, at all the time, valid and adequate Insurance Cover against Theft, Fire, Public Liability, Damages to Property, Personal Injury, Third Party Loss, Accident, Natural Calamities, Act of God and such other risks normally insured against by the Exhibitors and / or the Organizer may require, Insurance against may be contacted further for advise.

13. First Aid

Basic First Aid facilities will be provided in the Fair Area at the Venue. An Ambulance will also be available at the Venue in case of Emergency.

Thanking you,

Yours faithfully,

P. Chandrasekharan
Secretary

Encl : Check – in / Check – out Form



28th January, 2018

The Secretary
The Clothing Manufacturers Association of India
902, Mahalaxmi Chambers,
22, Bhulabhai Desai Road,
Mumbai 400 026.

CHECK – IN / CHECK – OUT
(TO BE SUBMITTED IN TRIPLICATE ON COMPANY'S LETTERHEAD)

Name of the Company: _____

Authorized Person: _____ Stall No/s: _____

We hereby confirm that we have been provided with all Furniture / Amenities in our stall at the time of taking possession of the same.

We hereby undertake that we will be responsible for any Missing / Damaged Furniture / Amenities, if found at the time of Check-out.

Signature of Partner / Proprietor / Director: _____ Date: _____

RMB Event Management Pvt. Ltd.

Important Note

1. In case of any Shortfall / Damage to the Furniture / Amenities at the time of taking possession of the Stall, the Exhibitor is requested to bring it to the Notice of RMB Event Management Pvt. Ltd. or the Association for replacement of the same.
2. Exhibits / Material / Furniture should be moved out in One Lot as Multiple Gate Passes will not be issued.
3. **Check-out Procedure will only start at 9.00 P.M. on 30th January 2018.**

PLEASE RETAIN TWO COPIES OF THIS FORM WITH YOU AND SUBMIT THE SAME AT THE CHECK-OUT DESK AFTER OBTAINING CLEARANCE FROM RMB EVENT MANAGEMENT PVT. LTD.