**NATIONAL CONFERENCE OF NUCLEAR MEDICINE 2019**

Guidelines for NCNM Abstract Submission and Poster Competition

1. **Eligibility Criteria**
2. Abstracts covering clinical nuclear medicine, molecular imaging, nuclear physics, radiation protection and radiopharmaceuticals are welcome and must be in **ENGLISH.**
3. Abstracts should be based on original research and should **NOT** have been presented at any international scientific conferences.
4. Participants may submit more than one abstract.
5. Call for abstract submission ***opens*** on **15th April 2019** and submission ***deadline*** is on **15th June 2019**.
6. Late submission or incomplete abstracts will **NOT** be accepted.
7. The Scientific Committee will review and reserve the right to decide on the acceptance of abstracts for poster competition. Notification of abstract acceptance will be done by **21st June 2019**.
8. Participants with accepted abstract **MUST** register and make full registration payment as conference delegates by **30th June 2019.** Failure to do so mightlead to **disqualification.**
9. **Abstract Format**
10. The structured abstract should not exceed **300 WORDS** limit and should include sections on **Introduction, Methodology, Results and Conclusion** for research abstract and **Introduction, Case Report/Description and Conclusion** for case report.
11. Author(s)’s name must be written in **FULL**. Do not include professional title or degrees. List any institutional affiliation.
12. Please use the given **TEMPLATE** (.docx) below [Calibri Font, size 11]**.**
13. Do not include graphs, tables or illustrations in the abstract.
14. Abbreviations must be defined by placing it in parentheses after the full word, the first time it appears.
15. **Submission Guidelines**
16. All abstract must be submitted using the **TEMPLATE** (.docx) via email to **latihanjpnhkl@gmail.com**. Hardcopy submissions will not be accepted.
17. The Secretariat will email and notify participants regarding the results of their submission once reviewed and finalized by the Scientific Committee.
18. Delegates with accepted abstract for poster competition are entitled for RM100 registration rebate (will be given during the conference).
19. All posters will be judged. Best 3 posters will receive top achievement certificates and cash prizes.
20. **Poster Display and Presentation**
21. Authors of accepted abstracts are required to produce poster. Size: **Vertical/Portrait A1** [594mm x 841 mm]. Participants are responsible for printing of posters and mounting them on display panels.
22. Further details regarding poster presentation will be announced later by the Secretariat.

For enquiries, please contact:

[latihanjpnhkl@gmail.com](mailto:latihanjpnhkl@gmail.com) (abstract matters) or [ncnm2019@gmail.com](mailto:ncnm2019@gmail.com) (conference secretariat)

**Deadline for abstract submission: 15th June 2019**

**ABSTRACT FOR RESEARCH:**

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| **STRUCTURED ABSTRACT FORM**   * All sections below must be completed. Please fill up the template below based on the instructions. * Please limit introduction, methodology, results, discussion and conclusion to a maximum of **300 words.** * Please email completed form to **latihanjpnhkl@gmail.com** |
| **Poster Title:**  The title should reflect the content. Abstract title must be in Title Case, e.g. “Prevalence of Dengue Fever in KL” |
| **Authors & Affiliations:**  Please enter the names in FULL. Please underline the Presenting Author.  Number the authors and indicate their affiliations after the authors’ name.  This is an example for an abstract with three authors from three different hospitals.   * 1. Izzah Ahmad, Kuala Lumpur Hospital   2. Katrina Ann Goh, Sarawak General Hospital   3. Mohana Priia A/P Valeysammy, Ampang Hospital |
| **Introduction & Objective:**  Briefly state the background and objective of the study |
| **Methodology:**  Report your study design, data sources, and data analyses in a transparent manner |
| **Results:**  Report your results in a transparent and comprehensible manner |
| **Conclusion:**  Conclusions must be consistent with the results and address the objective / research question |
| **Word Counts:** State your total word counts, including introduction, methodology, results and conclusion. |

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| **DETAILS OF PRESENTING AUTHOR** | |
| **Name:** | **Current Position:** |
| **Department:** | **Organization:** |
| **E-mail:** | **Fax No / Tel No:** |

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| **DECLARATION FOR ABSTRACT SUBMISSION**  **By submitting the abstract to the NCNM 2019 Poster Competition, I declare that:**   1. The abstract is an original work of the authors listed and has NOT been published in any journal before. 2. The first author / presenting author will be attending the conference to present if being shortlisted.  |  |  |  | | --- | --- | --- | | **x**  **………………………………** | **x**  **………………………………** | **x**  **………………………………** | | **Full Name** | **NRIC / Passport No** | **Date** | | | | |
| ***(For office use only)* Date Received** |  | ***(For office use only)* Slot No** |  |