



Return Form to: PARAS ART STUDIO

A25/7, Middle Circle Connaught Place

New Delhi - 110001

P: 91 - 9873885596

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balbeer@parasartstudio.com

FORM

3

Deadline: 5th September 2018

SERVICE LOCATION PLAN

This form must be completed and returned by every exhibitor. If service is not required, please endorse 'NOT APPLICABLE' and return / fax to the address above.

PLEASE TYPE / WRITE IN BLOCK LETTERS

Company Name: _____ **Booth No:** _____

Address: _____

Tel: _____ **Fax:** _____ **Email:** _____

Authorized by (Signature): _____ **Date:** _____

1. SKETCH THE LOCATION OF YOUR UTILITIES, SUCH AS POWER OUTLETS, SPOTLIGHT, WATER AND COMPRESSED AIR, WALL SHELF, FURNITURE ON THE REVERSE OF THIS FORM.
2. PLEASE NOTE THAT THE POSITIONS OF THE LIGHTS FOR THE STANDARD SHELL SCHEME PACK ARE FIXED AND CANNOT BE RELOCATED (SEE REVERSE OF FORM 4).
3. IT IS IMPERATIVE THAT YOU COMPLETE THIS FORM AS IT WILL BE USED TO INSTALL YOUR REQUIREMENTS IN THE CORRECT LOCATION BEFORE YOU ARRIVE ON SITE.
4. PLEASE ENSURE THAT THE POSITION OF THE LIGHTS ARE ON THE WALLS OR FASCIA (UNLESS YOUR BOOTH HAS AN INTERIOR STRUCTURE TO WHICH THEY CAN BE ATTACHED).
5. IF THE LOCATION PLAN OF ANY SERVICE IS NOT SUBMITTED, IT WILL BE PLACED AT THE DISCRETION OF THE OFFICIAL CONTRACTOR, AND ANY RELOCATION WILL BE AT THE EXHIBITOR'S EXPENSES

NOTE:

- PLEASE INDICATE THE LOCATIONS OF YOUR COMPRESSED AIR/WATER/DRAINAGE
- POINTS/WALL SHELF/FURNITURE AND ELECTRICAL REQUIREMENTS ON THE REVERSE OF THIS FORM.

PRINT THIS FORM AND KEEP A COPY FOR YOUR RECORDS

REVERSE OF FORM 3
SERVICE LOCATION PLAN

NAME OF EXHIBITOR: _____

BOOTH NUMBER: _____

PLAN OF STAND

← 1M →
← 0.5 M →

LEFT		REAR OF BOOTH										RIGHT	
← 1M → ← 0.5 M →													
LEFT						AISLE							RIGHT