

# **MDES Conference 2019**

Malaysian Diabetes Educators Society Conference 2019

29<sup>th</sup> – 31<sup>st</sup> March 2019 | Berjaya Times Square Hotel, Kuala Lumpur, Malaysia

## **MDES 2019 ABSTRACT SUBMISSION GUIDELINES**

#### **Important Dates**

Call for abstracts open: 15<sup>th</sup> November 2018 Abstract submission deadline: EXTENDED TO 28<sup>th</sup> February 2019 Notification of acceptance: 4<sup>th</sup> March 2019

#### **Eligibility criteria for Poster Competition**

- a. All abstracts submitted must be in English.
- b. Once an abstract is selected, at least one of the authors of the poster MUST register for the conference. Payment for conference registration should reach the Conference Secretariat by 11<sup>th</sup> March 2019.
- c. Participants may submit more than ONE abstract.
- d. The MDES Scientific Committee will review and reserve the right to decide on the acceptance of abstracts.
- e. The abstract must be **ORIGINAL** and have **NOT BEEN PUBLISHED / PRESENTED** at any international or national conference.
- For further details on registration, fees and payments for the conference, kindly visit conference.mdes.org.my

#### Abstract Format

- a. Abstract must not be more than 250 words.
- b. It must not have images, graphs and tables.
- c. Use numerals to represent numbers except when beginning a sentence.
- d. All abbreviations must be spelled out on first use.
- e. Abstract title must be in capital letters. Title should be brief and clearly indicate the content of the abstract.
- f. Attending author's name must be in FULL and bold.
- g. Only abstracts that conform to the given guidelines will be accepted.

#### Abstract should include:

- a. Title
- b. Introduction
- c. Methodology
- d. Results
- e. Discussion / Conclusion

#### **Abstract Submission Guidelines**

- a. All abstracts must be submitted to the MDES 2019 Conference Secretariat by email (<u>mdes2019@crestevendz.com.my</u>). Hardcopy submissions will not be accepted.
- b. Your abstract will appear in print as submitted.
  Please ensure you check your data carefully before submitting as changes or additions will not be accepted after 28<sup>th</sup> February 2019.
- c. Abstracts must be submitted by 28<sup>th</sup> February 2019. Late submissions or incomplete abstracts will not be accepted.
- d. Upon submission, abstract applicants will receive a notification of receipt from the Conference Secretariat by email. If you do not receive any acknowledgement reply, please contact the Conference Secretariat via email at <u>mdes2019@crestevendz.com.my</u>
- e. The Conference Secretariat will notify participants regarding the results of their submission by **4<sup>th</sup> March 2019**.

#### **Abstract Review & Awards**

- a. All abstracts will be reviewed by the MDES Scientific Committee.
- b. There will be awards for the 3 best posters. Cash prizes and certificates will be given to the winners.

1 <sup>st</sup> Prize	:	RM 1,000
2 <sup>nd</sup> Prize	:	RM 800
3 <sup>rd</sup> Prize	:	RM 500

- c. Successful poster presenters will be notified by the Conference Secretariat and informed of the judging process, time to put up the posters during the conference and all relevant details.
- d. Judges' decisions are final. No appeal will be entertained.

### For enquiries, please contact: MDES 2019 Secretariat

Tel. No.: 03 - 7726 8000 Email: <u>mdes2019@crestevendz.com.my</u>