



INDIA TRADE PROMOTION ORGANISATION

38th INDIA GARMENT FAIR & 28th INDIA HOME FURNISHING FAIR , OSAKA, JULY 19-21, 2017

Application for participation

1. Name of the Registered Company.....
 ITPO Membership No. (mandatory)
 Address:.....

 Phone:.....
 Fax (with ISD/STD code)
 E.Mail:

PAN No.	
TAN No.	
I E C No.	

2. Contact Person:
 3.

Category	Garment <input type="checkbox"/> Home Furnishing <input type="checkbox"/>
Products on Display	
Annual Export Turnover (2015-16)	

4. **Participation fee (Shell Scheme) :**

IGF:	Rs.34,000/- per sqm. Extra for corner Rs.2,000/- per sqm.
IHF:	Rs.32,000/- per sqm. Extra for corner : Rs.2,000/- per sqm.

5. a) Area/Space required : _____ sqm
 b) Corner Booth (subject to availability) : _____ Yes/No

6. **Payment details (preferably through RTGS/ NEFT, alternatively through Demand Draft):**

Amount Paid (Advance) (minimum Rs.1.00 lakh)	
DD No. / Dated	
Drawn on (bank)	
In favor of	INDIA TRADE PROMOTION ORGANISATION
Payable at	NEW DELHI
UTR no.oif remittance through RTGS/NEFT	

7. We have read the rules and regulations of participation and we agree to abide by the same.

Place : _____ Signature.....
 Date : _____ (Company Seal) Name.....
 Designation.....

Please complete and return this form to :
Vikas Malhotra, General Manager, India Trade Promotion Organisation
 Pragati Bhawan, Pragati Maidan, New Delhi – 110001
 Tel: 91-11-23371868 Email: vikas@itpo.gov.in



INDIA TRADE PROMOTION ORGANISATION
COMPANY PROFILE FOR CATALOGUE ENTRY

38TH India Garment Fair and 28th India Home Furnishing Fair
July 19-21, 2017 – Osaka (Japan)

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Name of the Company	
Address	
Phone	
Fax	
Email	
Website	

Contact Person	
Designation	
Mobile No.	

Year of Establishment	
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Status of Unit	Exporter/Manufacturer/Manufacturer-Exporter/Others
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Principal Export Market(s)	

Specific Items for display	


New Item(s) proposed to be launched	

Place :

Dated :

Signature of Authorized Representative of the Company
With name, designation and Co. Seal

Please complete and return this form to :
Vikas Malhotra General Manager, India Trade Promotion Organisation
Pragati Bhawan, Pragati Maidan, New Delhi – 110001
Tel: 91-11-23371868 Email: vikas@itpo.gov.in

 India Trade Promotion Organisation		
India's leading and biggest Garments and Home Furnishing Fair		
Events	38 th India Garment Fair	28 th India Home Furnishing Fair
Date	July 19-21, 2017	
Venue	Mydome Osaka Hall 3 EF, 3 rd Floor, Hall 2BCD, 2 nd Floor 2-5, Honmachibashi, Chu-ku, Osaka – 5400029, Japan	
Category	B 2 B	
Display Profile	<i>Men's wear, Women's wear, Children's wear, Winter wear, High Fashion Garment, Leather Garments, Fashion accessories (Shawls, Stoles, scarves, Belts, Bags, etc.), Fabrics for Garments</i>	<i>Home Furnishings and Made-ups, Cushion covers, Floor Mat Curtains & Embellishments, Bed Linen / Bed Covers/ Spreads, Table linen, Kitchen linen, Bathroom linen, Napkins, Durries, Rugs, Interior Fabrics, Handloom clothing, Textile Based Handicrafts and other allied products</i>
Tentative Participation Charges (Furnished booth)	Rs.34000/- per sqm. Extra for corner booth: Rs.2,000/- per sqm.	Rs.32000/- per sqm. Extra for corner booth: Rs.2,000/- per sqm.
Facilities / Features	Fully furnished booth(s), Internet/Wi-Fi connectivity at the venue, Photocopying, Buyers/visitors/VIP Lounge, Interpreters, and Services of decorators for a stipulated period on the set up day, complimentary water / tea / coffee, Computerized registration of buyers/visitors, etc. Wide publicity of the shows in the print and electronic media/press conferences.	
Last shows (2016): Brief fact	Visitors : 2289, Participants: 86, Government Sectors: HEPC, HHEC Gross Area : 3836 sqm Net Area : 1164 sqm	
Booking of booths	An advance of Rs. 1.00 lakh in the form of Demand Draft drawn in favour of "India Trade Promotion Organisation", New Delhi or RTGS. Please note this is an advance amount only. Your early confirmation will ensure you a booth. Booth allocation will be made on first come first serve basis only. Application form and rules & regulations are available on ITPO website	
RTGS Details	Name of the Beneficiary	India Trade Promotion Organisation
	Name of the Bank	HDFC BANK LIMITED
	Branch Address	G-3/4, Surya Kiran Bldg., 19, Kasturba Gandhi Marg, New Delhi-1
	ITPO's Bank Account No	00031110005078
	IFSC Code	HDFC0000003
	ITPO PAN NO.	AAATI2955C
Supporting organisations	Embassy of India, Tokyo; Consulate General of India, Osaka-Kobe; Ministry of Economy, Trade and Industry(METI); Ministry of Foreign Affairs; Osaka Prefectural Government, Promotional Bodies; Japan External Trade Organization(JETRO); Japan-India Business-Co-operation Committee; Osaka Foundation for Trade & Industry; Nippon Interior Fabrics Association; Osaka Chamber of Commerce & Industry; The Japan Textile Importers Association, The Indian Chamber of Commerce-Japan etc.	
Organizer: India Trade Promotion Organisation (Government of India Enterprise) Pragati Bhawan, Pragati Maidan, New Delhi – 110001 C.P. : Vikas Malhotra, General Manager, Tel. 91-11 23371868 (email: vikas@itpo.gov.in) V. Narayanan, Dy. General Manager, Tel. 91-44-28554655 (email: narayanv@itpo.gov.in)		



India Trade Promotion Organisation

Rules and Regulations for Participation in 38th India Garment Fair and 28th India Home Furnishing Fair, Osaka (Japan) during July 19-21, 2017

1. Space Booking

Application in prescribed proforma for participation in overseas activities of ITPO is to be submitted along with participation fee through bank draft/RTGS by the stipulated date for booking of space. Space is offered with an area of 9 sq. mtrs.(minimum).

2 Allotment of Space to the Participants :

- a) Membership of ITPO has been made mandatory for participation in ITPO organised events. Non members are requested to apply for membership as per application form attached and deposit the same along with requisite fee to ITPO.
- b) Selection of participants will be done on first-cum-first served basis and/or suitability for exports i.e. export turn over, product acceptability, etc.
- c) ITPO would make allocation of available space in the show premises at its discretion and its decision in this regard will be final and binding on all.
- d) Submission of application for booking of space does not automatically confer a right for allotment of space. Approval of application for space will rest with ITPO.
- e) The space allotted to the approved participants is to be exclusively used by them for display of their exhibits as approved by ITPO. Sub letting of space is not permissible. Violation of this clause may lead to cancellation of space allotted, forfeiting of space rent, security deposit etc., paid to ITPO and debarring the participation from the future participation in ITPO's events.

3. Refund of Participation Fee :

Part-Refund of participation fee will be considered in case where:

- a. The space rent paid by the participant is in excess of the actual amount due to ITPO.
- b. The participants after approval withdraws from the participation but space is subsequently let out to some other participant who pays for the space. In such cases the first party can be allowed the refund after deducting 20% of the total amount payable.
- c. There is a change in the venue and date of an event and due to this the participant is unable to participate.
- d. Non-availability of space, rejection of application or in the event of cancellation of participation due to unforeseen circumstances.
- e. In case of force majeure, where the participant is unable to participate due to the circumstances over which he has no control.

4. Visa :

- a. ITPO, as a Trade Promotion Organisation, will provide necessary assistance to the representatives of the participating Company by issuing recommendatory letter to the concerned Mission for obtaining visa.
- b. Visa recommendation letter will be issued only in favour of the Chief Executive/ Proprietor/Senior Level Officer dealing with exports of the Company who can take on the spot decision.
- c. ITPO shall not be liable, in case the concerned Mission of the host/transit country denies visa to a representative of the participating Company for any reason.
- d. Since ITPO, on behalf of the participating company, has already committed for certain financial bindings by booking of space, construction/decoration of stand, catalogue entry, general publicity support etc., it will not be possible to consider any refund on account of denial of visa/delay in receipt of visa.
- e. The representative would come back to India after the Event/Fair is over and would submit the proof of his/her departure/arrival, wherever necessary.

5. General :

- a. Only goods of Indian origin will be allowed for display in Indian Pavilion. Participants will be allowed to display only those products which have been selected and approved by ITPO.
- b. Exhibits of participants whose representatives do not turn up at the Fair/Show will not be displayed.
- c. ITPO will not arrange shipment of exhibits for display. Participants will make their own arrangements for dispatching the exhibits at their own cost.
- d. Participants will make their own arrangements for removing exhibits from the packing cases and displaying them in the booth. Likewise, after the Fair, participants will make their own arrangements to repack and send the exhibits back to India.
- e. Participants will comply with instructions regarding packing and dispatch of exhibits and other matters concerning their participation. All payments with regard to import duty, any local taxes and forwarding the exhibits back to India will be made/borne by the participants in foreign exchange.
- f. Participants will not be allowed to remove the exhibits during the show without specific written permission from ITPO or show Organisers.
- g. Participants will be required to furnish complete information on orders booked, enquiries generated, retail sales, etc. during and after the close of the Show. Compliance with this rule will be one of the criteria for selection of the participants for future ITPO programmes.
- h. All expenses for travel to & fro, and stay abroad including boarding, lodging, medical treatment, insurance, etc. will be borne by the participants themselves.
- i. Participants will adhere to such other regulations as may be prescribed by the country in which the show is held and/or the Fair Organisers.
- j. In the event of postponement/abandonment/cancellation of the Fair/ Exhibition/Show, or in case of exhibits not being displayed due to any reason, ITPO shall be under no liability to compensate expenditure or loss, if any, incurred by the participants.
- k. In case of default of any payment due from the participants, ITPO reserves the right to debar them from participation in ITPO's Fair in India & abroad and bring to the notice of appropriate authority.
- l. Any dispute/differences arising out of these terms and conditions of participation shall be referred to the Chairman and Managing Director of India Trade Promotion Organisation whose decision or award shall be final and binding.
- m. The terms and conditions of participation shall be subject to the jurisdiction of courts in the State of Delhi.

DECLARATION

We have studied the rules and regulations for participation carefully and agree to abide by the same.

Place:
Date:

(Company Seal)

Signature of the Authorised Representative
Name :
Designation:

**India Trade Promotion Organisation
Business Information Centre**

Membership Form

1. Name of the Business Entity : _____
2. Chief Executive
(a) Name : _____
(b) Designation: _____
3. Mailing Address (a) : _____

City : _____
Postal Code : _____
State : _____
(b) Phone (s) : _____
Country Code Area Code Phone No.
(c) Fax No. : _____
(d) E-mail : _____
(e) Website URL <http://> _____
(f) Principal Bank Reference: _____
(g) Year of Establishment : _____
(h) PAN Card No. of the Business Entity: _____
4. Type of Business
 1. Manufacturer ()
 2. Exporter (i) Manufacturer Exporter ()
(ii) Merchant Exporter ()
 - (a) Export House (EH)
 - (b) Star Export House (SEH)
 - (c) Trading House (TH)
 - (d) Star Trading House (STH)
 - (e) Premier Trading House (PTH)
 - (iii) (a) Export Oriented Unit (EOU) ()
(b) Unit located in SEZ/AEZ/EHTP/STP/
BTP ()
(c) Exporter of Services ()
5. Manufacturer- Status: Small () Medium () Large ()
6. Ownership: Proprietorship Firm () Partnership Firm ()
Pvt. Ltd. Company () Public Limited Company ()
State Enterprise () Other (if any), please specify _____

Please attach Certificate of Registration as the business entity in the above category.

Please attach the documents: 1. Manufacturer- Registration with Directorate of Industries.

2. Exporter- (i) IEC Code
(ii) Registration Certificate relating SEZ/EPC/FIEO/STP
(iii) Certificate of being Status
Holder: _____

7. Annual Exports (in Rs. Lakhs): _____

8. Product (s) Description

(a) Product (s) being Manufactured: _____

(b) Items of Export with HS Code (6 digits): _____

(c) Items of Import with HS Code (6 digits): _____

9. Exporting Countries: _____

10. Payment Details:

DD No. _____

Date _____

Amount _____

Issuing Bank _____

City _____

Signature _____

Company Seal _____

Membership Charges: Rs. 3,450/- (Rs. 3,000/- as Membership fee + Rs. 450/- as Service Tax @ 15%) per year from the month of enrolment. The fee for Associations / Institutional is Rs. 7,500/- + Rs. 1,125/- @15% service tax.

Services to Members:

(i) Access to www.tradeportalofindia.org

- Trade Enquiries received across the globe
- Information on ITPO's trade promotion activities, Trade Fairs and Exhibitions organized by ITPO.
- Overseas Market Information
- Overseas Tender Information

(iii) Attending to trade enquiries both across the desk and by post.

(iv) Access to ITC Trade Map containing import/export trade statistics of countries across the globe of all products as per HS Classification.

3. Links to various trade related organizations

4. Interactive global importers / exporters / wholesalers / distributors manufacturers / agents – directory, searchable by product and country (connectivity to KOMPASS) through www.tradeportalofindia.org

Please send Demand Draft of the requisite amount favouring India Trade Promotion Organisation, New Delhi along with duly filled in application form to:

Prem Singh,
Dy. General Manager
Trade Information, Relations & Policy Department
India Trade Promotion Organisation
Pragati Maidan, New Delhi-110001
Tel: + 23378817
Fax: + 91-11-23378463
E-mail: ps@itpo.gov.in