

# MICROSOFT EXCEL INTERMEDIATE

Build Confidence with Formulas,  
Functions & Time-Saving Tools

21 June 2025 (Saturday)

9.00am – 5.00pm

BloomSkillz HQ, Kota Kemuning,  
Shah Alam

**RM600** per person

Group Rate (3 pax or more):

**RM500** per person



Join Now  
 **016 212 0358**



# Supportive, Step-by-Step Excel Skills You Can Apply Immediately

- ✓ Master essential formulas to create accurate and consistent reports
- ✓ Use logical functions to automate outcomes effortlessly
- ✓ Summarize and analyze data confidently with COUNT, IF, and LOOKUP functions
- ✓ Work faster with named ranges, Paste Special, and time-saving tricks
- ✓ Set up, format, and print reports professionally



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# Let Data Work for You

## Ideal For:

- ✓ Admin, HR, Finance, Sales and Executives
- ✓ Anyone who uses Excel but wants to go further
- ✓ Professionals preparing reports, summaries or data tracking
- ✓ Those ready to finally understand formulas that work



Microsoft Certified Trainer | 25+ years' experience  
Rated 4.8/5 with 95% student satisfaction

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