

The boxes shipped to the National Convention Center should contain the following information:

WCO Technology Conference & Exposition 2023

National Convention Center (NCC), Ha Noi, Viet Nam

and should be sent to address:

To the attention of MR. JACKIE HAN & MR. DAN LE

HOA BINH GROUP (HBG)

**29 DOAN THI DIEM STREET, QUOC TU GIAM WARD, DONG DA DISTRICT, HANOI,
VIETNAM**

Postal Code: 110000

Telephone number: 0243.7325976

Cellphone/Whatapps number: +84.98.98.98.198

E-mail: INFO@HOABINH-GROUP.COM and DAN.LE@HOABINH-GROUP.COM

From: The company name and your name

You can send your material at least 15 days prior to the event; i.e to arrive Friday 22 September.

Materials should be returned/picked-up by couriers no later than the first work week after the event; i.e. by Friday 20 October.

Please note that there will be the following fees for sender to cover:

+ Shipment handling fee

+ Shipping fee from Hai Phong Port to HBG's warehouse in Hanoi, from HBG's warehouse to NCC, from NCC to HBG's warehouse.

+ Labor fee to handle the packages.

+ Set up fee (if required)

THE SENDER SHOULD CONTACT HOA BINH GROUP

AND GIVE THEM ALL INFORMATION RELATED TO THE PARCELS.