



# WORLD UNION OF WOUND HEALING SOCIETIES (WUWHS) BYLAWS

## World Union of Wound Healing Societies

### BYLAW DOCUMENT

#### ARTICLE 1 - COMPANY NAME

An Association of a scientific nature is established in a name of “World Union of Wound Healing Societies”, abbreviated to “WUWHS” and hereafter mentioned as WUWHS Association. The WUWHS Association is of an international nature, it is a federation of (scientific) Societies/Associations that are not-for-profit entities and governed by these bylaws.

#### ARTICLE 2 - REGISTERED OFFICE

**The WUWHS Association’s registered office is at the domicile of the President.** The executive committee and President registered office are identical at the domicile of the President for the duration of the incumbent President.

#### ARTICLE 3 - PURPOSES OF THE ASSOCIATION

The WUWHS Association is a **not-for-profit organization** and it encourages a global approach to education, research and health care delivery to achieve optimal outcomes for patients with skin related issues or acute and chronic skin wounds. The WUWHS Association will address issues from a global perspective and will be complimentary with the activities of the members.

The purposes of the WUWHS Association are to:

- 3.1 Improve patient-centred care by encouraging global cooperation in wound healing clinical practice, education, research and delivery of wound care;
- 3.2 Encourage research into all aspects of wound healing by developing global cooperation between wound healing societies, governments, health agencies and industries;
- 3.3 Enhance education in wound healing by developing protocols, programs and initiatives that can be used or adapted for use worldwide that was offered by the Supporting Society and Honorary members;
- 3.4 Represent the scientific community of wound healing in commissions and in international health organizations;
- 3.5 Improve the clinical practice, delivery of treatment and outcomes in wound treatment by developing global policy and protocol;
- 3.6 Fundraising to support the achievement of the WUWHS Association purposes;
- 3.7 Carry out any activity directly associated with institutional activities or those deemed necessary for achieving the WUWHS Association’s purpose.



## WORLD UNION OF WOUND HEALING SOCIETIES (WUWHS) BYLAWS

### ARTICLE 4 - MEMBERS OR SUPPORTING SOCIETIES: REQUIREMENTS

**Supporting societies** are National, Supra-national and International Societies/ associations who accept to help develop the WUWHS Association World Congress content and share detailed information about the WUWHS Association activities. This include actions such as promotion of the formal WUWHS Association world congress through their own internal channels, distribution and use of WUWHS Association scientific resources, encouragement of members to attend the congress and distribution of calls to participate in abstract and poster submissions. In exchange, societies will receive visibility on the WUWHS Association website, WUWHS Association formal banners and other activities part of the WUWHS Association world congress.

Supporting societies are entitled to have two nominated voting members in attendance of the General Assembly meeting for discussion of matters pertaining to the WUWHS Association and voting for the next WUWHS venue. The WUWHS Association General Assembly meetings are integral to the World Union of Wound Healing Societies formal congress taking place every four years at the venue of the congress. At the World Congress, Supporting Societies may also apply for the use of special timeslots and meeting space set aside for the purpose of hosting satellite meetings of their own respective society. That program is included in the WUWHS Association Congress Scientific Program.

Societies are able to assume the status as a WUWHS member if they meet the following requirements:

- 4.1 Their purpose is scientific research, training and/or divulgation in relation to wounds and phenomena entailing tissue repair in the broadest sense of the term;
- 4.2 They are legally established in their respective countries;
- 4.3 They are a not for profit entity and registered as such;
- 4.4 They are of a national, supra-national or international dimension;
- 4.5 They are operated by a statute that guarantees the internal application of the principles of democracy and good governance;
- 4.6 Scientific associations having the purpose of study, scientific divulgation and research of disciplines not directly associated or related to wound care are not excluded, but would need executive board approval for inclusion after supplying sufficient supporting documentation to determine merit.

### ARTICLE 5 - ACQUIRING THE STATUS OF MEMBER AND BE NAMED HONORARY MEMBERS

The status of Member can be acquired by societies/associations through application to the current WUWHS Executive Board stating interest to participate in the World Wound Healing Congress due to take place; adhering to the provisions of Article 4. **Applications should be received at least one year ahead of the congress.** The process is as follows:



## WORLD UNION OF WOUND HEALING SOCIETIES (WUWHS) BYLAWS

- 5.1 Each country in the world will be entitled to have **two national societies** as voting members of the WUWHS Association. If a country population exceeds 300 million people, one additional voting national society may be added as Supporting Society of the WUWHS Association;
- 5.2 Each Supporting Society is eligible to appoint **two voting members** to represent the respective Society in the General Assembly meeting and make decisions in that meeting on behalf of the Society they represent with four votes allowed (population less than 300 million people) and 6 votes per country if that number is exceeded. All Supporting Societies are granted equal rights with regards to participation and voting in the General Assembly meeting;
- 5.3 Any **additional society from a country** that already has two representative societies in the WUWHS Association who would choose to also be part of the WUWHS Association, can be allowed to partake in all of the activities of WUWHS and attend the General Assembly meeting, apart from having the ability to vote in the General Assembly meeting. This non-voting group of societies was previously known as sister societies and will now be called **Non-Voting Societies**;
- 5.4 **Supra-national or Multi-national Societies** adhering to the provisions of Article 4 may also join as WUWHS Supporting Society with **two voting members** allowed for each, regardless of their country of domicile. Their participation is independent and not counted to be one of the two National Societies per country. The only condition for Supra- and Multi-national societies that consist of multiple chapters functioning under different names in various countries, is to **designate one chapter** as representative of the respective society at the WUWHS Association;
- 5.5 Societies/Associations that, albeit meeting the requirements pursuant to Article 4, are of national dimension but have their registered office in a different country than the country of operation, can assume the status of Supporting Society as second Society if no more than one Society is already representing that particular country in which the Society is registered. This is subject to Presidential and Executive Board approval;
- 5.6 Honorary Membership may be granted by the President to any member of a Supporting Society in sole discretion for exceptional contributions to the development of WUWHS, the respective Society, or whom the President considers to be deserving of this class of membership. This should be approved by the Executive Board and discussed in the General Assembly meeting. Honorary Membership is a non-voting position with attendance to the General Assembly meeting granted.

### ARTICLE 6 - LOSING THE STATUS AS MEMBER AND OR HONORARY MEMBER

The status of "Supporting Society" once earned shall remain permanent during good behaviour until it is informed to the WUWHS Association that withdrawal is needed due to changes in eligibility according to Art.4, or due to the choice to resign from the WUWHS Association.

**Resignation** from the member society must be in writing and received by the President at least **12**



## WORLD UNION OF WOUND HEALING SOCIETIES (WUWHS) BYLAWS

**months (one year) before the General Assembly meeting.** Any obligation of the member in the year of loss of membership needs to be fulfilled unless otherwise declared by the President.

The status of “Honorary Member” lasts for four years, effective as from admission. The status of honorary members need to be renewed by the president every 4 years.

### ARTICLE 7 – ASSETS

The assets of the WUWHS Association consist of assets derived from gifts, donations and contributions from government entities or international entities, NGO’s, health agencies, enterprises and assets derived as proceeds from the world Congress, training or research activities.

Assets thus sourced are used for pursuing the purposes of the WUWHS Association. In order to maintain a not-for-profit status, income received during the activities performed, and the portion thereof not absorbed by the costs for its operation or funding initiatives, should be allocated to conclude the WUWHS Association related activities of the past president.

There can be no division of profits and advance payments in favour of any “Supporting Society” or “Honorary Members”. Funds shall remain in the domicile of the President for use based on the purpose of the WUWHS Association or handed over to the incoming president, should a surplus be present.

### ARTICLE 8 - ASSOCIATION BODIES

The bodies of the WUWHS Association are: The President, the Executive Board, the International Affairs Committee and General Assembly. The WUWHS Association also avails itself of committees which support its institutional activities as shown in the WUWHS Organization Chart.

### ARTICLE 9 - THE PRESIDENT

The terms of office for the President of the WUWHS Association is **four years from the date of taking office** ( it may be 3-6 months earlier if needed to correspond with a congress, but not later than the initial transition of office date). The incoming President takes the office of the WUWHS Association every four years regardless of their congress timing. Within 30 days of coming into office the President should announce the full incoming Executive Board. The tenure of such President and Executive Board will be four years from the date of the President taking office.

### ARTICLE 10 - THE PRESIDENT’S FUNCTIONS

The President holds the legal representation of the WUWHS Association. The President carries out the following functions:

10.1 Appoints **two** out of the four serving **Executive** members, one Treasury candidate, one



## WORLD UNION OF WOUND HEALING SOCIETIES (WUWHS) BYLAWS

Secretary General and one Recorder at the time of taking office;

10.2 Appoints the Chair of International affairs;

10.3 Calls and chairs the Executive Board meeting and schedules the activities thereof, defining its operational procedures;

10.4 Draws up the text of the General Regulations to be approved by the Executive Board first and then by Supporting Society Committee and attending Honorary Members;

10.5 Oversees the execution of resolutions taken by the Executive Board, as well as those taken by the respective International Affairs committees with help in the regard from the International Chair person.

10.6 Oversees collections of credit and authorize payments, limitedly to the amounts required for the regular administration of the latter in implementing the programmes in achieving the WUWHS Association purposes;

10.7 Collaborates with the Treasurer in day to day financial decisions and preparation of the final annual financial statements to be presented at the General Assembly meeting;

10.8 Has the task of guaranteeing, also by means of the position of general-secretary, the operation of the activities of the Executive Board and the Assembly;

10.9 Supervises the creation and content of the WUWHS official website, official press body and the WUWHS Association's newsletter;

10.10 Oversees the preparation and circulation of the call for submission of interest to organise and facilitate the process to bid for next WUWHS Association World Congress;

10.11 Calls the General Assembly meeting of the congress they are to preside over and defines the agenda thereof; chairs discussions and determines the procedures for verification of regularity in works, voting procedures and delegate powers;

10.12 Preside over the General Assembly meeting taking place at the WUWHS Association World Congress they are presiding over. A WUWHS President **is eligible to preside over ONE General Assembly meeting in their tenure**, preferably in the area of presidential domicile;

10.13 Draws up the WUWHS Association annual report and that of the end-of-mandate which is presented either in the General Assembly meeting, or at a separate transitional end-of-tenure meeting to take place at the end of the presidential term;

10.14 Avails themselves to collaboration with the President-Elect when carrying out their office, but may also allocate assignments to the Supporting Society, Honorary Members or other persons in order to perform their functions.

In the case of resignation or temporary impediment of the President, these Presidential functions are assumed by the President Elect if already appointed, whereas in the absence thereof, the Chairperson



## WORLD UNION OF WOUND HEALING SOCIETIES (WUWHS) BYLAWS

of International Affairs appointed by the President or Secretary-General of the Executive Board, proceed in taking up the appointment as WUWHS President.

In the case of resignation or impediment of the Treasurer, the Secretary General and the Recorder, the President proceeds with a new appointment.

### ARTICLE 11 - THE EXECUTIVE BOARD

11.1 The Executive Board consists of the following members: **President, Past President, Secretary General**, a Presidential selection that consist of **two appointed Executive members**, as well as a **Treasurer**, a **Recorder** from another continent and **External Advisor** from yet another continent.

11.2 **The President-Elect** joins this executive board after appointment had been conferred by majority vote in the General Assembly meeting of the congress of the presiding president, of whom may **appoint two additional Executives** to serve on the Executive Board.

11.3 **If** a presidential transition occurs before a congress had yet taken place due to unplanned or unforeseen circumstances/ calamities, the Executive board, as it stands in article 11.1 may appoint **by vote, three interim members**. Those are to be well-versed in the activities of the WUWHS Association and will serve in the interim period until such a time that the President-Elect is conferred by the General Assembly (serving time not exceeding 24 months/half of a presidential term). Interim members will then leave the Executive Board at that time.

11.4 For the resolutions of the WUWHS Executive Board to be valid:

11.4.1 The presence of the majority of its members is required to form a valid quorum and its resolutions are taken by absolute majority vote of the attendees;

11.4.2 The use of a video meeting to cast votes can be accepted upon sending request and approval from the President. Intervention and attendance of Executive Board meetings can also take place via means of telecommunication platforms;

11.4.3 In case an Executive Board member cannot attend a meeting, he/she are eligible to hand a proxy to another board member. Each board member can only hold 1 (one) proxy. The proxies should be announced at the start of every meeting.

This Board serves as the collegiate body to support the President in the task of executing activities aimed at pursuing the purposes of the WUWHS Association, the preparation of draft and final financial statements and the ordinary management of all these activities. The President calls the Executive Board meeting, fixes the agenda thereof and coordinates its discussions. Notices of call come about by any means guaranteeing proof of effective receipt at least 30 days before the meeting.

**Executive Board members devote their time to the WUWHS Association on a voluntary basis** and do not receive financial compensation for their work, except for reimbursement of expenses that may



## WORLD UNION OF WOUND HEALING SOCIETIES (WUWHS) BYLAWS

arise with regards to the execution of their function as WUWHS Executive Board member.

### ARTICLE 12 - FUNCTIONS OF THE EXECUTIVE BOARD

The Executive Board:

- 12.1 Flanks and supports the President in all their functions;
- 12.2 Approves the General Regulations by proposal of the President;
- 12.3 Controls the regularity of the proposals of membership and upholding requirements, pursuant to Article 4, paragraph one, of the Supporting Society and Honorary Members;
- 12.4 Settles disputes that may arise between Supporting Societies, Honorary Members and between the latter and the WUWHS Association bodies;
- 12.5 Determines the technical guidelines regarding the call for submission of interest to organise the WUWHS Association World Congress, pursuant to the General Regulations;
- 12.6 Selects nominations received for organising the World Congress, only bringing those that are complete and compliant with the required requisites to the attention of the General Assembly;
- 12.7 Avails itself of consultation boards supporting the institutional activity.
- 12.8 Resolves at the transfer of the WUWHS Association's registered office to that of the President-elect at such time of transition (either at the congress or at the end of the four years to the date tenure of taking the office).

### ARTICLE 13 – PRESIDENT-ELECT

The President-Elect:

- 13.1 Is the **convener of the next WUWHS Association World Congress** and will assume the office of President-Elect after the **General Assembly convocation confers** him/her the assignment of organising the next Congress during the General Assembly business meeting **at a WUWHS congress**;
- 13.2 Will hold such office for the period leading up to the four year office tenure transition date (no less than 24 months/half of a presidential term if an interim board was in position);
- 13.3 Is a member of the Executive Board and will organize and develop the scientific content and activities of the upcoming congress they will preside over,
- 13.4 Collaborates with the President in carrying out their functions and avails themselves of the collaboration of the two Executives appointed by them.
- 13.5 Flanks the WUWHS President and undertakes specific assignments by mandate of the President to whom they report.
- 13.6 Will assume the role of President of the WUWHS Association, pursuant to Article 9, at that



## WORLD UNION OF WOUND HEALING SOCIETIES (WUWHS) BYLAWS

four-year transition time regardless if a congress taking place or not; and will preside over the congress they have organised as President, when it takes place;

13.7 Upon their appointment, the President-Elect has the faculty to co-opt in the WUWHS Association additional Supporting Societies and Honorary Members, chosen among societies meeting the requirements pursuant to Article 4.

### ARTICLE 14 - PAST PRESIDENT

14.1 The Past President is the outgoing President of the WUWHS Association;

14.2 Transition of office takes place when the four year office tenure transition date is reached and the new President is required to take office;

14.3 The term of tenure for the Past President, is four years to the date of taking this position;

14.4 The Past President is a member of the Executive Board and oversees completion of projects started in the term as President. In this role, also advises in the discussions of the General Assembly and collaborates with the President and President-Elect carrying out their functions.

### ARTICLE 15 – SECRETARY-GENERAL

The Secretary-General:

15.1 Reports to the President and works as administrative and logistic support with him/her;

15.2 Collaborates with the President to fulfil presidential tasks and functions;

15.3 Coordinates the work of the Executive Board;

15.4 Responsible for agenda preparation and taking of minutes of the Executive Board, the International Affairs committee and General Assembly meetings;

15.5 Moreover, oversee the archive which is formed of such minutes, the annual reports of the President and that of end-of-mandate, correspondence and historical content pertaining to the administrative management of the WUWHS association to date.

15.6 Coordinates the WUWHS related functions of the administrative support agency should such an agency be in place at the time of tenure.

### ARTICLE 16 -- EXECUTIVE BOARD MEMBERS

Four appointed Executive members serve on the Executive Board of whom **two members** are appointed by the **President** upon taking office, one of whom will serve as the **External Advisor**. Official newsletters are in coordination with the **Recorder** and International Affairs Liaison committee.

**Two members** will serve with the **President-Elect** upon their being conferred of whom one needs to be





## WORLD UNION OF WOUND HEALING SOCIETIES (WUWHS) BYLAWS

identified to the General Assembly as **incoming Treasurer**.

**If** a President-Elect is not yet conferred at the time of transition, Article 11.3 will apply. The role of Executive Board member comprises of:

- 16.1 Serving a four year term on the WUWHS Executive Board if appointed by the President and no less than 24 months if appointed by President-Elect after confirmation of the General Assembly.
- 16.2 Participation in the discussions of the General Assembly meeting.
- 16.3 Collaboration with the General Secretary in carrying out their respective functions.
- 16.4 Supporting the President and Executive Board in relations with the Supporting Societies and Honorary Members;
- 16.5 According to their indications, oversee the publication of the newsletter, updates on the website, relations with the editorial board of the WUWHS Association's official Journal(s), formal and secretarial functions pertaining to the sub-committees established.

### ARTICLE 17 – TREASURER

The Treasurer is appointed by the **Executive board** from among its executive board members, upon proposal of the President once they take office. Once the General Assembly meeting takes place at the congress, a vote of confidence for the person filling the position of Treasurer needs to be acquired.

The Treasurer is a member of the Executive Board:

- 17.1 Serve a term of four years;
- 17.2 Responsible for controlling economic and financial management of the WUWHS Association for the tenure of the President they serve;
- 17.3 Draws up the annual financial statements for the WUWHS Association;
- 17.4 In collaboration with the President, to whom they report, oversees the regular economic, financial and administrative management of the WUWHS Association with the operational support of the Executive Board.

### ARTICLE 18 – RECORDER

The Recorder is appointed by the President (to whom they report), is a member of the Executive Committee and is in office for four years. The recorder has the duty to:

- 18.1 Check all the content of documents connected with the scientific activities of the WUWHS Association;
- 18.2 Fulfill the role of supervisor over the scientific committee panel and content included in the developed scientific program of the upcoming WUWHS Association World Congress;
- 18.3 Oversees all content of the WUWHS Association website and approve all social media items/content before posting;



## WORLD UNION OF WOUND HEALING SOCIETIES (WUWHS) BYLAWS

18.4 Coordinates on applicability and ethical status of all content posted on behalf of the WUWHS.

### ARTICLE 19 – CHAIR OF THE INTERNATIONAL AFFAIRS COMMITTEE

The President can appoint the position of Chair of the International Affairs Committee in the Executive Board. This is most probably the Chairperson of Scientific Committee who developed the content for the WUWHS World Congress they had presided over. This person is responsible for:

- 19.1 Overseeing the administration, programs and strategic plans of the committees that form part of the International Affairs Committee;
- 19.2 Reports directly to the President about matters pertaining to respective committee activities;
- 19.3 Serves in an advisory capacity to the President with regards to execution of policy and procedures pertaining to WUWHS Association activities in the world.

### ARTICLE 20 – THE GENERAL ASSEMBLY

The **General Assembly** is made up of the WUWHS Executive Board and **two assigned delegates** from each Supporting Society carrying **one vote each**, as well as the attending non-voting Honorary Members:

- 20.1 **The General Assembly mandatorily meets in an ordinary session that is to take place at each WUWHS Congress;**
- 20.2 The General Assembly meeting is called by the WUWHS President and planned together with the President-Elect;
- 20.3 The notice of call for a meeting has to be accompanied by the agenda with the place and time in which the General Assembly discussions shall take place;
- 20.4 The agenda is drawn up by the President. Notice of call for a General Assembly meeting shall be published on the Congress programme, website, newsletter and the official Journal(s) of the Association, at least **six months** before the date set for the Assembly meeting;
- 20.4 The President must be notified of the appointment of the two assigned delegates by each Supporting Society at least **sixty days before the meeting** of the Assembly takes place by means of an official communication by the President of the Supporting Society;
- 20.5 The Assembly meeting is validly convened through a quorum of 50% plus one WUWHS Supporting Societies present with each delegate member casting one vote each and resolutions taken by the majority of the attendees;
- 20.6 In the case of parity, the President's vote prevails. Use of video meeting to cast votes can be accepted upon prior request and after approval from the President;
- 20.7 All voting takes place by a closed ballot system;
- 20.8 Other entities and Non-voting Societies may attend the General Meeting as an observer with a letter of invitation from the President;



## WORLD UNION OF WOUND HEALING SOCIETIES (WUWHS) BYLAWS

20.9 The **end-of-tenure presidential transitional meeting** is to be managed in the same manner as pertaining to Article 20.4. For the purpose only of approving the end-of-tenure presidential report and final financial statement, Articles 20.5 and 21.7 applies. In this meeting attending Supporting Societies are present to validate the induction of President-Elect assuming the role of Incoming President of the WUWHS Association. The current President performs this induction. On completion of induction, the current President takes office as Past-President. The new President present Supporting Societies with the vision forward. This meeting may be conducted in a video conferencing format, if a concluded General Assembly meeting had already taken place beforehand at the congress venue. Voting in video-format to be casted visibly in the communication box of such a platform.

### ARTICLE 21 - FUNCTIONS OF THE ASSEMBLY

The functions of the Assembly are to:

- 21.1 Determine and supervise the activities of the WUWHS Association;
- 21.2 Choose, by evaluating all nominations for the Country/Location which shall host the next World Congress following that in which voting takes place;
- 21.3 Proclaim and confer as "President-Elect" and "Convener" of the World Congress, the party submitting the awarded nomination;
- 21.4 Provide a vote of confidence in the Treasurer after appointment by the Executive Board (as per Article 17);
- 21.5 Resolve on amendments to these bylaws;
- 21.6 Approve the General Regulations, financial statements and annual reports in the annual General Assembly;
- 21.7 Approve the President's end-of-mandate report and final financial statement as presented by the Treasurer in a presidential transition meeting of any format;

### ARTICLE 22 – INTERNATIONAL AFFAIRS COMMITTEE

The role of the International Affairs Committee is in the coordination of all scientific initiatives of the WUWHS Association by:

- 22.1 Chairing all research activities undertaking in the period of tenure;
- 22.2 Ensuring ethical approval for research and compliance to standards followed in the conduct of all scientific activities related to the WUWHS Association;
- 22.3 Development of implementation strategies to translate existing WUWHS consensus document content to the bedside of patients;
- 22.4 Responsible to oversee and approve the activities of all Committees and General Assembly;



## WORLD UNION OF WOUND HEALING SOCIETIES (WUWHS) BYLAWS

- 22.5 Governed by a Terms of Reference document specifically designed for each Committee;  
 22.6 Reporting to the International Affairs Committee Chairperson.

### ARTICLE 23 - THE INDUSTRY LIAISON OBSERVERS

The Industry Liaison observers Group are composed of the main corporate sponsors of the World Congress of the WUWHS Association in the sector of skin ulcers and acute and chronic wounds. They are invited by the President as observers at the General Assembly. The Industry Liaison group is governed by a Terms of Reference and reports to the WUWHS President and Executive Board.

### ARTICLE 24 - THE WORLD CONGRESS

The World Congress of the WUWHS Association takes place every four years unless a global calamity prevents such a congress to take place:

- 24.1 The President shall oversee publication of the “call for submission of interest to organise the WUWHS Association World Congress”, publishing it on the website, newsletter and official Journal(s) of the WUWHS Association, supplemented by the technical and organisational guidelines for submitting nominations at least 12 months before the Congress;
- 24.2 Nominations must, in any case, contain the following information: the proposed Country/Location, name of the organiser, the Society/Association(s) submitting the nomination, the proposed dates, the location, budget, envisaged membership fees, envisaged number of participants, allocation of profits and one percentage of the profits allocated to the association's endowment;
- 24.3 Each nomination should be submitted by showing written support of at least **two Supporting Societies**;
- 24.4 Nominations must be submitted to the Executive Board six months before the Congress and the latter shall proceed with assessing their compliance with the guidelines and shall draw up the documents which shall be presented to the Assembly before the vote;
- 24.5 The organiser of the congress indicated in each nomination shall have the possibility of submitting their proposal to the Assembly before the vote;
- 24.6 The nomination promoter shall assume the position of President-Elect upon Congress award;
- 24.7 Contextually to their appointment, they shall co-opt new Supporting Societies and Honorary Members in the Supporting Society Assembly pursuant to Article 13;
- 24.8 The General Assembly meeting taking place at the congress, designates the country in which the next WUWHS Congress shall take place by voting among the nominations according to bids received and evaluated by the Executive board;



## WORLD UNION OF WOUND HEALING SOCIETIES (WUWHS) BYLAWS

24.9 A non-supporting society may also submit a nomination assuming they meet the requirements pursuant to Article 4. In this case, the Society/Association(s) submitting the nomination must have two Supporting Societies supporting the nomination even if their registered office is in a different States with respect to that for which the nomination has been entered. In the case where the nomination has been presented by a Society not yet a Supporting Society of WUWHS, if awarded the congress, will be nominated a Supporting Society ex officio with the rights as per Article 4.

### ARTICLE 25 - THE WUWHS ASSOCIATION OFFICIAL DOCUMENTS

The WUWHS Association's official documents are:

- 25.1 The WUWHS Association Bylaws;
- 25.2 The minutes of the General Assembly meeting;
- 25.3 The annual financial statements;
- 25.4 All annual reports and end-of-mandate report drawn up by the President;
- 25.5 The list of Supporting Societies and Additional Supporting Societies;
- 25.6 The staffing structure of the corporate boards;
- 25.7 The "call for submission of interest to organise the World Congress";
- 25.8 The technical guidelines for nominations, submitted nomination documents and the documents published in the WUWHS Association's official Journal(s).

All the official documents may be published on the official WUWHS Association website as well.

### ARTICLE 26- OFFICIAL LANGUAGES

The official language of the WUWHS Association is English.

### ARTICLE 27- DISSOLUTION

The term of the WUWHS Association is unlimited. Dissolution may be decided upon by an Extraordinary General Meeting specifically called for such purpose and shall assemble no less than three-quarters of the Supporting Society members forming part of the General Assembly meeting (as per Article 20). Dissolution is accomplished by an absolute majority vote of the members present.

In the event that the quorum is not obtained, a second Extraordinary General Meeting will be called within three months. In the event of dissolution, one or more liquidators are appointed by the Extraordinary General Meeting and the allotment of assets, if any, will be conducted as provided for legal framework of the country of incorporation of the association. The allotment of the remainder of assets will be conducted in accordance with the decisions made by the Extraordinary General Meeting and donated to an association with similar purpose. **(END)**



## WORLD UNION OF WOUND HEALING SOCIETIES (WUWHS) BYLAWS

<b>WORLD UNION OF WOUND HEALING SOCIETIES - 2021-2024 – Voting members</b>				
<b>International Supporting Societies</b>				
INTERNATIONAL		WOUND CARE	<b>ISTAP</b>	International Skin Tear Advisory Panel
INTERNATIONAL		WOUND CARE	<b>IIWCG</b>	International Inter- Professional Wound Care Group
INTERNATIONAL		WOUND CARE	<b>IIWI</b>	International Institute for Wound Infection
INTERNATIONAL		WOUND CARE	<b>ILF</b>	International Lymphedema Framework
INTERNATIONAL		WOUND CARE	<b>ISPeW</b>	International Society of Pediatric Wound Care
INTERNATIONAL		WOUND CARE	<b>ISWCAP</b>	International Surgical Wound Complications Advisory Panel
INTERNATIONAL		WOUND CARE / OSTOMY	<b>WCET</b>	World Council of Enterostomal Therapists
<b>Supra-National Societies</b>				
Australia/ Asia		WOUND CARE & VASCULAR	<b>APADLP</b>	Asia Pacific Association of Diabetic Limb problems
Asia		WOUND CARE	<b>AWCA</b>	Asian Wound Care Association
East Asia		WOUND CARE	<b>ASEAN</b>	ASEAN Wound Council
Australia /Asia		WOUND CARE	<b>AWTRS</b>	Australasian Wound and Tissue Repair Society
Latin America		WOUND CARE	<b>COMHLEI</b>	Latin American Multidisciplinary Confederation of Wound, Ostomy and Continence
Europe		WOUND CARE	<b>EBA</b>	European Burn Association
Europe		WOUND CARE	<b>EPUAP</b>	European Pressure Ulcer Advisory Panel
Southern Africa		WOUND CARE	<b>WHASA</b>	Wound Healing Association of Southern Africa
South America		WOUND CARE	<b>SILAUHE</b>	Sociedad Ibero-latinoamericana Úlceras y Heridas



## WORLD UNION OF WOUND HEALING SOCIETIES (WUWHS) BYLAWS

<b>National Supporting Societies</b>				
North America	USA 1	WOUND CARE	<b>AAWC</b>	Association for the Advancement of Wound Care
South America	Chili	WOUND CARE/OSTOMY	<b>ACCHIEHC</b>	Asociación Científica Chilena de Heridas, Estomas y Continencia
Europe	Italy 1	WOUND CARE	<b>AISLeC</b>	Associazione Infermieristica per lo Studio delle Lesioni Cutanee
Europe	Italy 2	WOUND CARE	<b>AIUC</b>	Associazione Italiana Ulcere Cutanee
South America	Colombia	WOUND CARE/OSTOMY	<b>ASCECOHE</b>	Colombian Association of Professionals for the Care of People with Wounds, Ostomies and the Care of Cutaneous Integrity
Latin America	Mexico	WOUND CARE	<b>AMCICHAC</b>	Asociación Mexicana para el Cuidado Integral y Cicatrización de Heridas A.C. Mexican Association for Wound Care and Healing
Europe	Portugal	WOUND CARE	<b>APTferidas</b>	Portuguese Wound Management Association / Associação Portuguesa de Tratamento de Feridas
North America	Canada 1	WOUND CARE	<b>CAWC - WOUNDS CANADA</b>	Canadian Association of Wound Care
East Asia	China 1	WOUND CARE	<b>CTRS</b>	Chinese Tissue Repair Society
East Asia	China 2	WOUND CARE	<b>CWAIM</b>	Chinese Wound Association for Integrative Medicine
West Asia	Pakistan 1	WOUND CARE /EB	<b>DEBRA Pakistan</b>	Debra Pakistan
Europe	Greece	WOUND CARE	<b>GNEAUPP</b>	National Advisory Group for the Study of Pressure Ulcers and Chronic Wounds (Grupo Nacional para El Estudio y Asesoramiento en Ulceras por Presion y Heridas Cronicas)



## WORLD UNION OF WOUND HEALING SOCIETIES (WUWHS) BYLAWS

East Asia	Indonesia	WOUND CARE	<b>InWCCA</b>	Indonesian Wound Care Clinician Association
Asia	India	WOUND CARE	<b>ISWM</b>	Indian Society of Wound Management
East Asia	Japan 1	WOUND CARE	<b>JSPU</b>	Japanese Society of Pressure Ulcers
East Asia	Japan 2	WOUND CARE	<b>JSWH</b>	Japanese Society for Wound Healing
East Asia	Korea	WOUND CARE	<b>KWMS</b>	Korean Wound Management Society
Europe	Malta	WOUND CARE	<b>MASC</b>	Maltese Association of Skin and Wound Care
East Asia	Malaysia	WOUND CARE	<b>MSWCP</b>	Malaysian Society Of Wound Care Professionals
North America	USA 2	WOUND CARE	<b>NPIAP</b>	National Pressure Injury Advisory Panel
North America	Canada 2	WOUND CARE / OSTOMY	<b>NSWOC</b>	Nurses Specialized in Wound and Ostomy Care
Australia	New Zealand	WOUND CARE	<b>NZWCS</b>	New Zealand Wound care Society
East Asia	Philippines	WOUND CARE	<b>PWCS</b>	Philippine Wound Care Society
Europe	Poland	WOUND CARE	<b>PWMA</b>	Polish Wound Management Association (ex-Polish Wound Healing Society)
Western Asia	Pakistan 2	WOUND CARE	<b>PWMA PAK</b>	Pakistan Wound Management Association
Europe	Switzerland	WOUND CARE	<b>SAfW</b>	Swiss Association for Wound Care (ex-Swiss Wound Healing Society) - NB l'Associazione ha due Sezioni: Swiss French Section and Swiss German Section
South America	Brazil 1	WOUND CARE	<b>SOBENFeE</b>	Brazilian Society of Nursing in Wounds And Aesthetics Sociedade Brasileira de Enfermagem em Feridas e Estética





## WORLD UNION OF WOUND HEALING SOCIETIES (WUWHS) BYLAWS

South America	Brazil 2	WOUND CARE	<b>SOBEST</b>	Associação Brasileira de Estomaterapia: Estomias, Feridas e Incontinências /Brazilian Association of Enterostomal Therapy: Ostomy, Wound and Incontinence Care
Europe	Sweden	NURSING/ WOUND CARE	<b>SSiS</b>	Swedish Wound Care Nurses Association
East Asia	Taiwan	WOUND CARE	<b>TSWC</b>	Taiwan Society for Wound Care
North America	USA 3	WOUND CARE	<b>WHS</b>	Wound Healing Society
East Asia	Singapore	WOUND CARE	<b>WHSS</b>	Wound Healing Society Singapore
Western Asia	Turkey	WOUND CARE	<b>WMAT</b>	Wound Management Association of Turkey /Turkish Society of Wound Care and Tissue Repair (ex Turkish WoundHealing and Care Society)
Australia	Australia	WOUND CARE	<b>WOUNDS Australia</b>	Australian Wound Management Association
<b>WUWHS Non-voting members</b>				
International	Italy	VASCOLARE	<b>ICC</b>	International Compression Club
Europe	Italy	WOUND CARE	<b>EDWC</b>	European Dermatology Wound Council
Europe	UK	Wound Care	<b>ISlaIP</b>	Institute for Skin Protection and Infection Prevention
Europe	UK	COMPRESSION	<b>LINDSAY LEG CLUB FOUNDATION</b>	LINDSAY LEG CLUB FOUNDATION
Europe	Italy	MEDICINA IPERBARICA	<b>SIMSI</b>	Societa' Italiana di Medicina Subacquea ed Iperbarica
Europe	Italy	WOUND CARE	<b>SIRTES</b>	Scuola Internazionale di Riparazione Tessutale



## WORLD UNION OF WOUND HEALING SOCIETIES (WUWHS) BYLAWS

**Document approved in full by the WUWHS Executive Board on 17 February 2021.**

**President:** Gulnaz Tariq (UAE)

**Past-President:** Marco Romanelli (Italy)

**Executive Board member:** Afsaneh Alavi (USA)

**Executive Board member:** Jassin Hamed (Germany)

**Secretary-General:** Hiske Smart (Kingdom of Bahrain)

**Treasurer:** Abbas Anad Al Hassan (UAE)

**External Advisor:** Dieter Mayer (Switzerland)

**Recorder:** Harikrishna Nair (Malaysia)

**Interim Advisory Member:** Keith Harding (UK)

**Interim Advisory Member:** Akita Sadanori (Japan)

**Interim Advisory Member:** R. Gary Sibbald (Canada)

**END OF DOCUMENT**



# WORLD UNION OF WOUND HEALING SOCIETIES (WUWHS) BYLAWS

