



# WCES

21st World Congress of Endoscopic Surgery  
17th Asia-Pacific Congress of ELSA 

REVOLUTIONIZING ENDO-LAP SURGERY

4 - 8 Nov **2025** • SUNTEC **SINGAPORE**

## SPONSORSHIP PROSPECTUS



## WELCOME TO SINGAPORE AND THE WORLD CONGRESS OF ENDOSCOPIC SURGERY (WCES) AND ELSA 2025

It is with great pleasure that we invite you to join us as a valued sponsor at the Asia-Pacific Congress of ELSA and the World Congress of Endoscopic Surgery (WCES) 2025, that will take place in Singapore from November 4–8, 2025.

The theme will be "Revolutionising Endo-Lap Surgery," and the Congress will focus on new Technology like robotics, AI, Mixed Reality, new Energy and Stapling devices that are changing dramatically the way we perform flexible endoscopic and laparoscopic surgery.

WCES 2025 will showcase an extraordinary lineup of 12 pre-congress workshops, masterclasses, more than 100 scientific sessions, and numerous inspiring lectures delivered by 200+ leading experts in the field. The program is meticulously designed to foster meaningful knowledge exchange and inspire breakthroughs in surgical practices, drawing an international audience of surgeons, researchers, and industry professionals.

As a one of the main Sponsor of this event, you will have a great opportunity to showcase your brand, products, and services by engaging an expected wide audience from Asia and Worldwide. The exhibition during the Congress will aim to connect surgeons, specialists and companies to share the latest innovations and experiences. Our program also includes ample networking opportunities and a vibrant social calendar, to create a perfect environment for bonding and camaraderie

Your Company as a truly innovator in the field of surgery will be an invaluable partner for the WCES-ELSA 2025 and will certainly be gaining visibility and recognition as a leader in the industry.

Our aim is to make ELSA WCES 2025 not only an enriching experience for all participants and companies but also create an extraordinary gathering in Singapore.

Warm regards,

A handwritten signature in blue ink, appearing to read "Davide Lomanto".

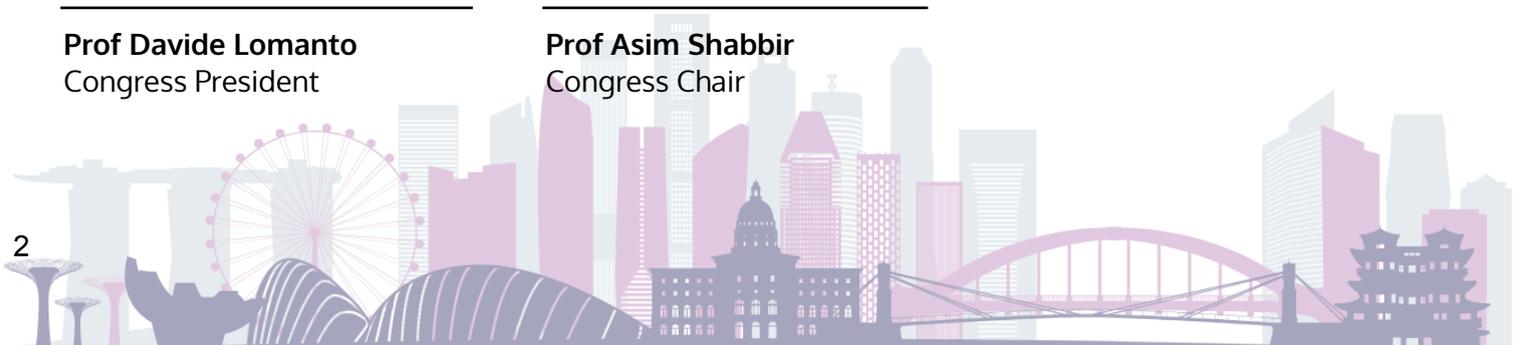
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**Prof Davide Lomanto**  
Congress President

A handwritten signature in black ink, appearing to read "Asim Shabbir".

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**Prof Asim Shabbir**  
Congress Chair







## Endoscopic and Laparoscopic Surgeons of Asia (ELSA)



The Endoscopic and Laparoscopic Surgeons of Asia (ELSA) is a non-profitable organisation founded by a small group of Asian endoscopic and laparoscopic surgery enthusiasts in 1990.

The society was chartered in Singapore on 12 June 1992 with the following objectives: to foster and develop endoscopic surgery in Asia, to share experience and expertise, and to give advice on standards of practice in member countries.

ELSA today is the major regional representative for endoscopic surgeons in the Asia-Pacific. It is a founding member of the International Federation of Societies of Endoscopic Surgeons (IFSES), and its governing body consists of leaders in endoscopic surgery from 37 countries in the Asia-Pacific, from Turkey in the west to New Zealand in the east.





## WCES 2025 CORE COMMITTEE

Congress President	<b>Davide Lomanto</b>
Congress Chair	<b>Asim Shabbir</b>
Secretary General	<b>Brian Goh</b>
Scientific Chair	<b>Aung Myint Oo</b>
Scientific Co-Chairs	<b>Sujith Wijerathne</b> <b>James Ngu Chi Yong</b>

## IFSES Executive Board

Davide Lomanto, President	Allen A Buenafe	Lilian Torregrosa
Horacio Asbun, Secretary General	Christopher Schlachta	Mahir Ozmen
Board Members:	David Urbach	Natan Zundel
Salvador Morales-Conde	George Hanna	Subhash Aggarwal
Alberto Arezzo	Ho Seong Han	Sundaram Easwaramoorthy
	John Marks	Yuko Kitagawa
	Kazunori Kasama	Zheng Min Hua

## ELSA Executive Board

Mahir Ozmen	Davide Lomanto	Asim Shabbir
Iman Sofii	Kazunori Kasama	



## SINGAPORE



**Singapore**, a city that is a melting point of culture, food, tradition, and races with one of the highest quality of life index and high technology adoption rate, we are ready to host you. Singapore will welcome you starting at one of the top world airports with its majestic dome of the Jewel and its Rain Vortex. The city attraction continues with the UNESCO World Heritage Site of Botanical Garden, the iconic Marina Bay Sand, multi-winner awards Gardens by the Bay a sanctuary for nature lovers, where the Nature of the world is reproduced in the Flower Dome and Floral Fantasy while at night a Garden Rhapsody enlighten the SuperTree Grove and many more to visit.



## SUNTEC SINGAPORE



Since its establishment in 1995, **Suntec Singapore** has hosted more than 30,000 events and acquired a strong reputation as the world's preferred and most awarded international venue. Suntec Singapore is part of the ESR Group (the "Group"), APAC's largest real asset manager powered by the New Economy and the third-largest listed real estate investment manager globally.



## Cumulative Sponsorship

WCES 2025 adopts a flexible cumulative sponsorship model, allowing you to customise your participation. Choose from options such as exhibition stands, logo placements, industry sessions, and more. Once your total sponsorship meets the minimum amount for a tier, you'll unlock exclusive tier benefits.

## Pricing List

Sponsorship Items	Amount (USD)	Please tick (✓)
2mx3m Exhibition Booth (6sqm)	USD 10,000	•
3mx3m Exhibition Booth (9sqm)	USD 15,000	•
Pavilion Booth (36sqm)	USD 50,000	•
Hospitality Suite (per room per day)	USD 15,000	•
Exhibitor Pass	USD 150	•
Pre-Congress Workshops (Exclusive)	USD 35,000	•
Pre-Congress Workshops (Shared Sponsor)	USD 15,000	•
Hand-on Training Tournament (per station per day)	USD 500	•
Sponsored Lecture (12min) in Dedicated session	USD 5,000	•
Main Congress Lunch Symposium (Gold & above)	USD 25,000	•
Industry Sponsored Dinner Symposium (Gold & above)	USD 10,000	•
Breakfast: Meet-the Expert/Fireside Chat	USD 8,000	•
Pre-Roll Video Advertisements - Before Plenary (2 min)	USD 3,000	•
Pre-Roll Video Advertisements - Before Breakout (2 min)	USD 2,000	•
Pre-Roll Video Advertisements - Coffee Break (2 min)	USD 1,000	•
Congress Bag	USD 30,000	•
2 pages Congress Bag Insert	USD 2,000	•
Congress Lanyards	USD 10,000	•





Wellness/Sport Activity	USD 7,000	•
Interpretation Service	USD 20,000	•
Special Event – Congress Welcome Reception	USD 20,000	•
Special Event – Faculty Dinner	USD 20,000	•
Wi-Fi (dedicated Access ID & Password)	USD 15,000	•
Coffee Breaks (with Placard at the break area)	USD 15,000	•
Escalators Sticker (2 days)	USD 20,000	•
Facade Drop-down Banner	USD 18,000	•
Floor Stickers	USD 10,000	•
Cardboard Seating Cubes	USD 6,000	•
Mobile App - Push Notification	USD 8,000	•
Mobile App - Banner on Newsfeed	USD 6,000	•
Mobile App - Session Banner	USD 4,000	•
Others: _____ <i>* to be finalised with the Secretariat</i>		
<b>TOTAL</b>		

Please send the completed application to WCES 2025 Industry Liaison, Jing Yi at [contact@wces2025.com](mailto:contact@wces2025.com)





## Sponsorship Application Form

To apply, complete this form and return it to [contact@wces2025.com](mailto:contact@wces2025.com).

**IMPORTANT:** *Your organisation's inclusions will be confirmed in writing and will become effective once agreed payment has been received:*

CONTACT DETAILS		
Contact Person		
Position		
Organisation Name (display purpose - collaterals)		
Organisation Name (invoicing purpose)		
Address		
State	Postcode	
Country		
Email Address		
Mobile Number (include country code)		
Website		



## Additional Benefit to be a Premium Sponsor

### Titanium - USD 120,000+

- Recognition as Titanium level supporter in WCES communications and exhibition signage pre- and post-congress
- Six (6) complimentary full registrations
- Invitation for two (2) to attend the Faculty Dinner
- Highlighted booth on exhibitor floor plan
- Opportunity to provide a digital insert for delegates
- One (1) dedicated social media post on @WCES2025
- One (1) dedicated email promotion to all registered delegates via the WCES on behalf of the sponsor
- Reduced rate for lounge

### Platinum - USD 90,000+

- Recognition as a Platinum-level supporter in WCES communications and exhibition signage pre- and post-congress
- Five (5) complimentary full registrations
- Invitation for one (1) to attend the Faculty Dinner
- Highlighted booth on exhibitor floor plan
- Opportunity to provide digital insert for delegates
- One (1) dedicated social media post on @WCES2025

### Gold - USD 60,000+

- Recognition as Gold level supporter in WCES communications and exhibition signage pre- and post-congress
- Four (4) complimentary full registrations
- Invitation for one (1) to attend the Faculty Dinner
- Highlighted booth on exhibitor floor plan
- Opportunity to provide a digital insert for delegates





## Silver - USD 30,000+

- Recognition as a Silver level supporter in WCES communications and exhibition signage pre- and post-congress
- Three (3) complimentary full registrations

## Bronze - USD 20,000+

- Recognition as a Bronze level supporter in WCES communications and exhibition signage pre- and post-congress
- Two (2) complimentary full registration



## SPONSORSHIP ITEMS

*NOTES: All fees are in USD, and are exclusive of any applicable taxes.*

### 1. Exhibition Booth

USD 10,000  
(6 sqm)

#### Booth Inclusions

- High smooth finish walls (1 x back and 2 x side walls for middle booths)
- Exhibitor company name on fascia panel. Exhibitor logos can be printed on fascia signs at an additional cost
- 1 x 4 amp 240V AC power point per booth
- 1 table, 2 chairs, 2 spotlights
- Furniture and additional equipment are available for hire from exhibition suppliers at the exhibitor's own expense

USD 15,000  
(9 sqm)

USD 50,000  
(36 sqm)

#### Including:

- Acknowledgement of exhibitor/sponsor in the Congress Program Book and Website
- Companies may receive complimentary exhibitor badges depending on your booking:

6m <sup>2</sup>	2 exhibitor badges included
9m <sup>2</sup>	2 exhibitor badges included
Up to 18m <sup>2</sup>	3 exhibitor badges included
Up to 27m <sup>2</sup>	6 exhibitor badges included
Up to 36m <sup>2</sup>	9 exhibitor badges included
48m <sup>2</sup> +	12 exhibitor badges included

Exhibitor badges only allow access to the exhibition hall during opening hours and during specific setup/dismantling hours.

Exhibitor badges do not allow access to the scientific sessions or activities. These badges are intended for use only by the company.

These exhibitor badges will only display the name of the exhibiting company. Additional exhibitor badges can be purchased for USD 150 per badge throughout the main congress.

- Space Selection

Space selection will be on a first-come-first-served basis (payment).

- Product to be exhibited

Exhibits can include pharmaceutical drugs, medical equipment, nutrition products, medical publications, etc.



## 2. Hospitality Suite

**USD 15,000**  
(per room per day)

A dedicated space remote from the noise and distractions of the exhibition and coffee bar stations ensures you have the flexibility to host your customers, suppliers, guests, and peers in a quiet and suitable space. It is open to all delegates and their accompanying persons.

- Limited to four (4) gold sponsors and above only.
- The sponsors will be provided with the following:
  - Use of a designated area from 6 - 8 November 2025
  - Coffee & Tea will be provided
  - Logo to be included on the sponsor's page of the website
  - Two (2) exhibitor registrations (each registration includes one ticket to the exhibition area to access all social functions)
  - Promotional items can be placed throughout the suite

*Note:* Additional refreshments (by sponsors, if provided) should adhere to venue guidelines, and be borne by the sponsors.

*Location and display of signage will be in accordance with the Scientific Programme arrangement.*



## Industry Sessions

*NOTES: The sponsoring company will bear the costs of organising the session, speakers' travel expenses, hotel accommodation, registration fees and honoraria (if any)*

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| <b>3.</b> | <b>Pre-Congress Workshop (Exclusive/ Shared)</b>  | <b>USD 35,000</b><br><i>(exclusive)</i> |
|           | <ul style="list-style-type: none"> <li>• Topics and speakers are to be specified by the Organising Committee, independent of the sponsoring company unless discussed/negotiated.</li> <li>• If Shared, a minimum of 3 Companies is requested.</li> <li>• Rental of the location will be covered by the Organiser.</li> <li>• Lunch is to be provided by the Sponsor Company.</li> <li>• All the details will need final approval with the Organiser</li> <li>• The sponsors will be provided with the following:               <ul style="list-style-type: none"> <li>○ Specific acknowledgment – “Workshop supported by an educational grant from “Company” on the introductory slide during the workshop</li> <li>○ Acknowledgment of sponsor in the printing (if any, known at the time of production) and digital collaterals</li> <li>○ Approval to use of the Congress logo on the invitation cards upon endorsement by the Organising Committee</li> <li>○ To place branded collateral in the session room (sponsor to provide)</li> <li>○ Three (3) complimentary passes for nominated guests to attend the workshop <i>(these passes are for the workshop day only, attendance at the main congress is not included)</i>.</li> <li>○ Tracking of pre-registrants and attendees (subject to GDPR)</li> <li>○ The cost of the surgery equipment (if any) is not inclusive and should be borne by the Sponsor.</li> </ul> </li> <li>• <b>Note:</b> Hands-on workshop(s) is/are planned for; which will include 3 to 4 hands-on training Stations, and additional Station(s) to be negotiated with the Organiser.</li> </ul> | <b>USD 15,000</b><br><i>(shared)</i>    |
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| <b>4.</b> | <b>Hands-on Training Tournament at Exhibition Area</b>  | <b>USD 500</b><br><i>(station/day)</i> |
|           | <p>Hands-on training tournament will be held from 6 - 8 November 2025.</p> <ul style="list-style-type: none"> <li>• The Sponsor Company will provide the equipment and tools to be used at the station. Detail checklist to be discussed and finalised between Organiser and the Sponsor Company.</li> <li>• The sponsors will be provided with the following:               <ul style="list-style-type: none"> <li>○ The logo of the sponsor will be in the printing at ‘x’ number of station(s)</li> <li>○ Approval to use of the Congress logo on the invitation cards upon endorsement by the Organising Committee</li> <li>○ Tracking of results and attendees (subject to GDPR)</li> <li>○ The cost of the surgery equipment (if any) is not inclusive and should be borne by the Sponsor.</li> </ul> </li> </ul> |  |
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**5. Plenary Lecture****USD 5,000**

- Entitled to host the entire lecture which topics and speakers may be decided by the sponsor but must be approved by the Organising Committee.
- The topic must be related to Education, Technology, and Innovation in Health Care
- 20-mins program presented live in the session room of the venue
- Speaker's Travel Grant to be borne by the Sponsor Company
- Theatre set-up with stage, lectern, and speaker table
- Standard AV equipment and dedicated technical support during your session
- Three (3) session passes for your staff and faculty to access
- The full industry schedule (session title and time/date) will be displayed on the website and mobile app.
- Acknowledgment of sponsor in the printing (if any, known at the time of production) and digital collaterals
- Only available for Gold Sponsor and above

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**6. Main Congress Lunch Symposium****USD 25,000**

- Entitled to host the entire symposium which topics and speakers may be decided by the sponsor but must be approved by the Organising Committee.
- 45-mins program presented live in the session room of the venue
- Speaker's Travel Grant to be borne by the Sponsor Company
- Theatre set-up with stage, lectern, and speaker table
- Standard AV equipment and dedicated technical support during your session
- Five (5) session passes for your staff and faculty to access
- Up to 200 lunchboxes will be served during the symposium, the menu to be determined by the Organiser.
- The full industry schedule (session title and time/date) will be displayed on the website and mobile app.
- Acknowledgment of sponsor in the printing (if any, known at the time of production) and digital collaterals
- Only available for Gold Sponsor and above

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**7. Industry-Sponsored Dinner Symposium****USD 10,000**

This grants you the opportunity to host your own congress dinner symposium, which will be recognised and promoted as part of the congress social program.

- Sponsor will cover all costs and logistics associated with the dinner; the Organiser is not involved in any preparations. It is not possible to share any delegate names.
- IFSES/ELSA will provide 2 faculty





- Entitled to host the entire symposium which topics and speakers are fully decided by the Sponsor Company
- The full symposium schedule (session title and time/date) will be displayed on the website and mobile app officially.
- RSVP and registration for the symposium will be completed through the official website via the provided registration form.
- Acknowledgment of sponsor in the printing (if any, known at the time of production) and digital collaterals
- Only available for Gold Sponsor and above

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**8. Breakfast Symposium: Meet the Expert/Fireside Chat USD 8,000**

- Entitled to host the entire session which topics and speakers may be decided by the sponsor but must be approved by the Organising Committee.
- 20 mins program presented live in session room of the venue
- Speaker's Travel Grant to be borne by the Sponsor Company
- Theatre set-up with stage, lectern and speaker table
- Standard AV equipment and dedicated technical support during your session
- Three (3) session passes for your staff and faculty to access
- Up to 100 pax morning tea break will be served during the symposium, the menu to be determined by the Organiser.
- Topics and speakers may be decided by the sponsor but must be approved by the Organising Committee.
- The full industry schedule (session title and time/date) will be displayed on the website and mobile app.
- Acknowledgment of sponsor in the printing (if any, known at the time of production) and digital collaterals
- Use of Congress logo on the invitation cards upon endorsement by the Organising Committee





## Additional Information for Industry Sessions

- **Catering**

Meal is provided for all fully registered delegates during the main days of the congress. They will be served at the entrance of all session rooms 15 minutes before the start of the session. In an effort to reduce waste and ensure various dietary needs are considered, the WCES'25 will manage catering at lunch and this is reflected in the symposium package fees.

- **Program and faculty**

Industry content must be reviewed and approved by the WCES Organising Committee (WOC) which will ascertain the scientific value of the program. Companies will be notified of any need for revisions, which must be taken into consideration. All modifications must be approved by the WOC. The symposium program will only be added to the WCES'25 website once the WOC has been approved and full payment has been received.



## Publicity

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### 9. Pre-Roll Video Advertisement

**USD 1,000/video**  
*(Coffee Break)*

Elevate your brand with a 1–2 minute pre-roll video at WCES 2025, played during times. Multiple ads will loop in cycles for maximum exposure to global surgeons, researchers, and industry leaders.

**USD 2,000/video**  
*(Before Breakout)*

Showcase your innovations and expertise, positioning your organisation as a leader in surgical advancements and innovation.

**USD 3,000/video**  
*(Before Plenary)*

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### 10. Congress Bag

**USD 30,000**

Have your brand seen all around during the congress on complementary delegate bags. This opportunity supports sustainability efforts as many delegates take bags home to reuse, as well as the benefit of extended exposure even after the congress days.

- Logo on bag
- Acknowledgment at the distribution station
- The material and design of the bags will be selected by the Organising Committee. An initial estimated quantity is 1,500 bags.

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### 11. Bag Insert

**USD 2,000**

Enjoy the opportunity to publicise your product to the delegates, you may insert up to 2 A4-size page leaflets into the Congress Bags. The leaflets are to be provided by the sponsors. The contents and format of the leaflet must be approved by the Organising Committee.

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### 12. Congress Lanyards

**USD 10,000**

- The material and design of the lanyard will be selected by the Organising Committee. An initial estimated quantity is 2,000 lanyards.
- The sponsor will be provided with the following:  
The inclusion of the company's logo and name on the lanyard.



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**13. Wellness/Sports Activity****USD 7,000**

Inaugural introduction of a dedicated area in the congress with specialists delivering wellness activities is available to all delegates. This improves their overall congress experience and wellbeing. Activity separate from scientific sessions.

- Acknowledgment on website
- Acknowledgment during wellness activity

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**14. Interpretation Service****USD 20,000**

To actively engage all participants to sessions, the WCES is organising live interpretation service for the scientific program, so that non-English speaking delegates may follow the sessions better. Please enquire for more information.

- Sponsor visibility in the room before sessions
- Acknowledgement on pre- and post-congress communications
- Your logo on website

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**15. Special Event – Congress Welcome Reception (Exclusive)****USD 20,000**

The welcome reception is one of the highlights of the congress celebrating the start of WCES. The reception takes place after the opening ceremony on October 10 in the exhibition hall and gives all delegates the opportunity to meet and network. Have your brand seen during this highly-attended event.

- Acknowledgment on the Congress website
- Acknowledgement during the welcome reception on tables
- Opportunity to place two (2) roll-up banners in the entrance of the exhibition hall during the reception (provided by sponsor)
- Branding at catering stations in the exhibition hall

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**16. Special Event – Faculty Dinner (Exclusive)****USD 20,000**

The Faculty Dinner is an invitation-only VIP celebratory event held in the honour of WCES Faculty bringing together 200+ key leaders.

- Recognised as supporter of the presidents gathering during the event and within invitations to VIPs
- Opportunity to provide roll-up banner to be displayed during the gathering (provided by sponsor)
- Your logo in thank you card on tables
- Invitation to attend the faculty dinner with 200+ key leaders



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**17. Wifi (Exclusive)****USD 15,000**

Take delegates online as the supporter of Wi-Fi in the venue. The congress will have a dedicated free Wi-Fi connection that will be co-branded.

- Your logo on Wi-Fi connection page
- Acknowledgment in selected communications regarding Wi-Fi including e-blasts
- Acknowledgment on Wi-Fi display

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**18. Coffee Breaks (Exclusive)****USD 15,000**

In between sessions, coffee breaks will be scheduled for delegates in the exhibition hall. Enable delegates to network and exchange whilst refreshing with coffee & tea. This sponsorship allows your company to brand coffee cups used during the break. Production and distribution costs are included in the support fee.

- Logo on Congress website
- Acknowledgement at the coffee break stations
- Acknowledgment in announcements

## Other Publicity Items

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**19. Escalators Stickers****USD 20,000**

Display your message in a creative way in an unmissable spot, on the route toward the session halls for 2 days usage.

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**20. Facade Drop-down Banner****USD 18,000**

- Banner to be hung at the facade. Limited space available.
- Banner will be produced by organiser.

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**21. Floor Stickers****USD 10,000**

Direct delegates to your booth with these floor stickers.



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**22. Cardboard Seating Cubes**

**USD 6,000**

- Allow delegates to take a break and enjoy sitting down while your company message gains optimal visibility with the seating cubes. This sponsorship enables you to provide a clear message of your support to delegates in an original and practical way.
- Company logo displayed on two (2) sides; other sides are WCES branded
- Opportunity to provide QR code for display
- Location: Cubes will be placed in a high-traffic area of the venue for all delegates to use

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**23. Congress Mobile App - Push Notification**

**USD 8,000**

This sponsorship includes the option to schedule a push notification.

- Initial notification will be text-based, but it can be expanded when a user clicks on the notification pop-up, directing them to a full page in the app that features both text and an optional image.
- First-come, first-served basis.

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**24. Congress Mobile App - Banner on News Feed**

**USD 6,000**

Land a winning first impression with a custom banner at the top of the news feed. This banner can be linked to the sponsor's profile, a session, or a website.

- Graphic to be provided by the sponsor
- Multiple banners will be looped.
- First-come, first-served basis.

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**25. Congress Mobile App - Session banner or video**

**USD 4,000**

Make your sponsor's session stand out with a session banner. This can be an image that is optionally linked to any page of your choice, or a video that the user can watch without leaving the app, for instance, to show a product demonstration.

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## TERMS & CONDITIONS

### The Organisation.

These terms and conditions are made between the Endoscopic and Laparoscopic Surgeons of Asia (ELSA) and the International Federation of Societies of Endoscopic Surgeons (IFSES) and the organisation purchasing either sponsorship or exhibitor privileges (the Organisation).

The following are part of the contract between the exhibitor and/or sponsor and the Organisers, ELSA and IFSES. Exhibitors/sponsors must observe these rules. Any areas not covered are subject to Organisers' final decision.

### Things you need to know

The following terms and conditions apply to your participation as a sponsor and/or exhibitor.

- You (the sponsor/exhibitor) by returning a completed, signed and dated form explicitly accept these terms and conditions.
- Details may change without notice. Please refer to the congress website for the latest information.
- Anderes Fourdy Events (AFE) representing the organising committee and the Host body does not accept responsibility for any errors, omissions or changes.
- You agree that the organisers and other authorised stakeholders may use your contact information for any relevant purpose such as administration or advising of future events. You may ask us to limit communication to necessary matters.

### Financial facts

We will have no liability for any losses suffered or any damage caused by errors or omissions in any information or instructions provided to us by you.

- Entitlement is reserved upon booking form submission; and deliverables are provided upon payment made.
- A tax invoice which is payable within 14 days.
- You will not receive any sponsorship or exhibition entitlements until all payments are made.
- All sponsorship and exhibition prices are in USD.
- All prices include 9% SST.
- If you pay by credit card a payment processing fee may be applied.
- If you pay by electronic funds transfer you agree to pay any bank charges and must include these in the amount you transfer.
- In no event will ELSA/ IFSES/ AFE will be liable to you or any third party for any:
  - Loss of profits, revenue, goodwill or business, business interruption, corruption, loss or alteration of data, downtime costs, loss of use, failure to realise anticipated savings or for any indirect or consequential loss of damage of whatsoever nature, however caused;
  - Viruses worm, trojan or other malicious code introduced into, or transmitted to, your or any third party during the course of using the Services.

### Cancellation

- Cancellation must be notified to ELSA/ IFSES/ AFE in writing.
- Cancellation fees apply based on the date the refund request is submitted:
  - Before 8 May 2025: Eligible for a 50% refund.
  - Between 9 May 2025 and 8 August 2025: Eligible for a 25% refund.





- After 8 August 2025: No refund will be provided.
- Your non-payment does not cancel your contractual obligations to us.
- In the unlikely case that the event cancels, ELSA/ IFSES will refund your full financial investment minus any expenses incurred to date of the cancellation. This includes, but not limited to, set up for your industry program involvement and any promotional exposure up until the time cancellation occurs.
- No exhibitor shall occupy allocated space until all payments have been made.
- The extent of refunds will be a matter for the Host Organisation (the underwriter) to decide.

### **Representative & staffs**

- Each exhibitor and sponsor must name at least one person to be the official Representative in Charge and responsible party. The Representative in Charge will receive all relevant materials relating to the WCES 2025. That representative shall be authorised to enter into such contracts as may be necessary for fulfilment of obligations to the ELSA/ IFSES and to other contractors and subcontractors.
- All exhibition staff must be fully registered — i.e. complimentary exhibitor registration, or by purchasing additional exhibitor staff registrations.
- All personnel are required to display proper name badges throughout move-in, conference hours, and move-out. Personnel may not initiate sales or marketing activities while in the room where a meeting session is taking place.

### **Print entitlements**

- Logos and other printed material may, at our sole discretion, be reproduced in colour (where possible), OR the nominated conference spot colour/s OR mono depending on method of production.
- The sponsor must provide suitable material to meet our publication requirements and deadlines.
- Please provide all material at 300 DPI at 100% in PNG and eps (preferred for print) format including, where possible, RGB or Pantone colour equivalents.
- Wherever applicable, advertisements are to be supplied by the sponsor.
- Print or web recognition will be given when payment terms have been met.

### **Exhibitor's attention**

- The commitment to exhibit space and full payment together constitute a contract for a right to use the space.
- No exhibitor or sponsor may assign, sublet, or grant licences for the whole or part of the booth without Hosts' prior approval of the terms thereof.
- You may not assign, share, sub-let, or Please email the conference manager for further information.
- The exhibit area is proposed to supplement the professional meetings by providing delegates with various types of products, services, and information. The Host reserves the right to ask for removal of inappropriate items.
- You must maintain activity only from within the confines of your booth.
- You will be responsible for any reasonable costs of repairing the booth or premises should you paint, mark or damage any fixtures or fabric.
- Food, beverage or prohibited items are not permitted at the event unless prior arrangements are made with the conference managers.





- Any external supplier must confirm the venue's OH&S, insurance and other regulations. Advice can be sought with the appointed official contractor.
- All exhibits must be arranged so as not to obstruct the general view or hide the exhibits of others.
- The Host will take reasonable precautions to safeguard the exhibit hall; however, the Host will not be liable for loss or damage to property or personnel from theft, fire, accident, or any other cause beyond its reasonable control. Organisations are advised to insure themselves at their own expense against property loss or damage and against liability for personal injury.
- Organisation shall indemnify the Host against, and hold it harmless from, negligence of the Organisation in connection with the Organisation's conduct at the Exhibit Show.

### Privacy Statement

In accordance with the EU General Data Protection Regulation (GDPR) 2016/679 and the Singapore Personal Data Protection Act (PDPA) 2012, WCES 2025 recognises the importance of protecting your personal information and respecting your privacy.

We are committed to ensuring that all personal information provided to us is handled securely and responsibly. Your name and contact information, including electronic addresses, may be used by parties directly involved in the event, such as the organisers and approved stakeholders, for purposes including event promotion, networking, and administration for this and future related events.

If you do not consent to the use of your information for these purposes, please notify us in writing at your earliest convenience.

### Non-sponsor events

- Ad-hoc or unapproved non-sponsor events held from 4 - 8 November 2025 are discouraged.
- Ad-hoc events that overlap with the WCES 2025 scientific, social or industry programs will not be approved and industry sponsors are encouraged to consider times outside of these when seeking approval to host.
- All industry sponsors must notify the WCES 2025 secretariat of planned events, meetings and hosted events during this window for review and approval from the WCES 2025 Congress Convenor. Details to be provided when seeking approval to host include:
  - Time/duration of events
  - Venue of event
  - Intent of event (social, educational, medical advisory board)
  - Number of invited/expected attendees



### Your obligations

- You acknowledge that our ability to be able to provide the Services to you without delay or interruption is dependent on your full and timely cooperation. You will (and will ensure that the Authorised Users will)
  - Cooperate with and assist us in the supply of your content;
  - Promptly provide us with full and accurate information, data and explanations as and when required;
  - Comply with applicable laws and regulations (including the General Data Protection Regulation (“GDPR”) with respect to user privacy, data collection, data retention, data transmission, data storage and the use of cookies.
  - Comply with all reasonable directions and guidelines from us as advised from time to time.



Organised by



# WCES

21st World Congress of Endoscopic Surgery  
17th Asia-Pacific Congress of ELSA 

REVOLUTIONIZING ENDO-LAP SURGERY

CONTACT US AT



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