

DIPLOMA IN ACCOUNTING

MQA/FA8621 (R/344/4/0516)

PROGRAMME DESCRIPTION

This programme provides students with essential accounting skills and knowledge required for entry-level positions in finance. Students gain practical experience by participating in hands-on bookkeeping exercises, using accounting software. Furthermore, obtaining a Diploma in Accounting can be a valuable step towards professional certifications such as CPA (Certified Public Accountant) or ACCA (Association of Chartered Certified Accountants), which can significantly improve career prospects by meeting certain educational prerequisites set by these bodies.

CAREER PROSPECTS

- Auditor
- Accountant
- Tax Officer

DURATION OF STUDIES:

2 Years (6 Semesters)

COMPULSORY SUBJECTS FOR MALAYSIAN STUDENTS

- Philosophy & Current Issue
- Appreciation of Ethics & Civilization
- Bahasa Kebangsaan (A)
- Introduction to Comparative Religion
- Entrepreneurship Skills
- Professional Development
- Thinking Skills
- Integrity & Anti-corruption

*Students need to complete four modules from the above.

COMPULSORY SUBJECTS FOR INTERNATIONAL STUDENTS

- Bahasa Melayu Komunikasi
- Professional Development
- Thinking Skills
- Integrity & Anti-corruption

*Students need to complete three modules from the above.

AWARDING BODY

WHAT SKILLS WILL YOU DEVELOP?

- Graduates will be able to acquire proficiency in using accounting software and other relevant technology.
- Graduates will be able to prepare and analyze financial reports, including balance sheets, income statements, and cash flow statements.
- Graduates will be able to effectively communicate financial information to different stakeholders, such as managers, investors, and clients.

PROGRAMME STRUCTURE

SEMESTER 1

- Business Mathematics
- Principles of Microeconomics
- Principles of Management
- Financial Accounting 1
- Introduction to Marketing

SEMESTER 2

- Business Statistics
- Principles of Macroeconomics
- Principles of Business
- Financial Accounting 2
- Principles of Financial Management

SEMESTER 3

- Introduction to Banking

SEMESTER 4

- Personal Finance Management
- Financial Accounting 3
- Computerised Accounting Systems
- Principles of Cost Accounting
- Principles of Auditing
- Principles of Insurance OR Principles of Takaful

SEMESTER 5

- Financial Reporting
- Principles of Taxation
- Principles of Management Accounting
- Islamic Finance and Banking
- Work Culture OR
- Work Place Communication
- Malaysia Business Law

SEMESTER 6

- Malaysian Company Law
- Audit and Assurance
- Ethics in Accounting and Business