DIPLOMA IN **LEGAL COMPLIANCE**

MQA/PA16499 (N/1032/4/0017)

PROGRAMME DESCRIPTION

This programme is designed to give students a thorough understanding of the legal and regulatory frameworks that apply to organizations and their operations. This program covers various topics, including compliance management, risk assessment, corporate governance, ethical practices, and applying laws and regulations in multiple industries. It aims to equip students with the necessary skills to ensure organizations comply with legal standards and mitigate non-compliance risks.

CAREER PROSPECTS

- Compliance Officer
- Quality Assurance Executive
- Risk and Compliance Analyst
- Regulatory Affairs Executive

DURATION OF STUDIES

- 3 Years / 9 Semesters

COMPULSORY SUBJECTS FOR MALAYSIAN STUDENTS

- Philosophy & Current Issue
- Appreciation of Ethics & Civilization
- Bahasa Kebangsaan (A)
- Introduction to Comparative Religion
- Entrepreneurship Skills
- Professional Development
- Thinking Skills
- Integrity & Anti-corruption

*Students need to complete four modules from the above.

COMPULSORY SUBJECTS FOR INTERNATIONAL STUDENTS

- Bahasa Melayu Komunikasi
- Professional Development
- Thinking Skills
- Integrity & Anti-corruption

*Students need to complete three modules from the above.

AWARDING BODY

KOLEJ UNIKOP DK153(W)
MILIK KOPERASI POLIS DIRAJA MALAYSIA

WHAT SKILLS WILL YOU DEVELOP?

- Graduates will be equipped with the proficiency in preparing accurate and detailed compliance reports for internal stakeholders and regulatory authorities.
- Graduates will develop skills in conducting legal research, analyzing legal issues & interpreting legal documents.
- Graduates will be exposed to the techniques for conducting compliance audits and monitoring activities to assess adherence to policies and regulations.

PROGRAMME STRUCTURE

SEMESTER 1

- Introduction to Malaysian Legal System
- Introduction to Investigation
- Principles of Management

SEMESTER 2

- Introduction to Constitution
- Conflict Management
- Compliance Management
- Fundamentals of Information Technology

SEMESTER 3

- Basic Communication Skills for Investigator

SEMESTER 4

- Law of Tort
- Introduction to Economy
- Introduction to Psychology

SEMESTER 5

- Organizational Psychology
- Contract Law
- Surveillance
- Introduction to Computer Security

SEMESTER 6

- Commercial Law
- Advanced English

SEMESTER 7

- Introduction to Financial Crimes
- Company Law
- Occupational Safety and Health
- Law of Evidence

SEMESTER 8

- Internship

SEMESTER 9

- Investigation Report Writing
- Investigative Interviewing
- Corporate Governances and Regulations