
USER MANUAL FOR FICCM

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Functionality:

Note: The screenshot and filled details are only for your references.

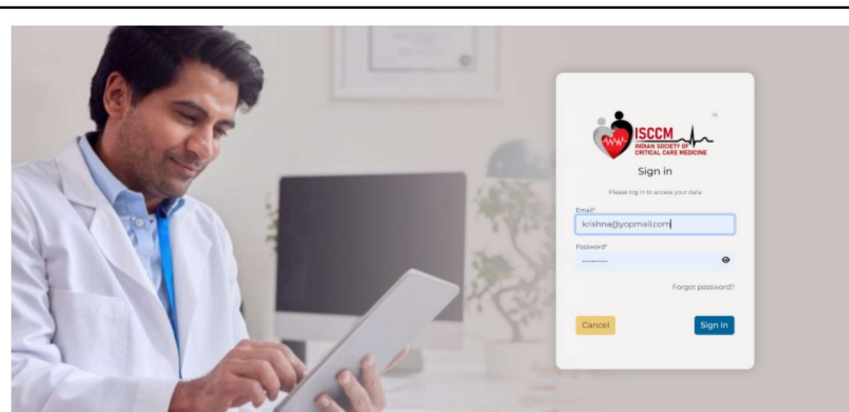
1. Login :

This login page is a common page to login all types of ISCCM users like Member, Institute, Teacher, Student, Branch, ISCCM Admin Users etc.

Steps:

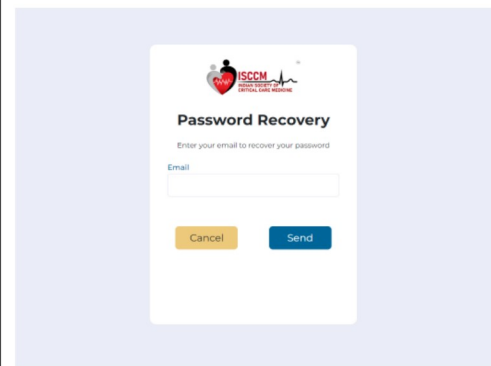
These steps to all members -

- Go to ISCCM Website <https://isccm.org/>
- Click on the “Login” button (Right top corner)
<https://isccm.org/admin-control/#/login>
- Enter your Email ID, which is registered with membership records.
- Enter your password, which is your membership password.
- Click on the “Sign In” button to login.



[If you have forgot your password]

- Click on “**Forgot password?**” button to reset your membership login password.
 - Enter Email, which is registered with membership records
 - Click on the “Send” button to reset
 - You will receive an email with a new password, and you can login with your email Id and new password.



The screenshot shows a 'Password Recovery' form. At the top is the ISCCM logo. Below it, the text 'Password Recovery' is displayed, followed by the instruction 'Enter your email to recover your password'. There is an 'Email' label above a text input field. At the bottom of the form are two buttons: 'Cancel' (orange) and 'Send' (blue).

2. Apply FICCM

This option is used to apply for FICCM.

Steps:

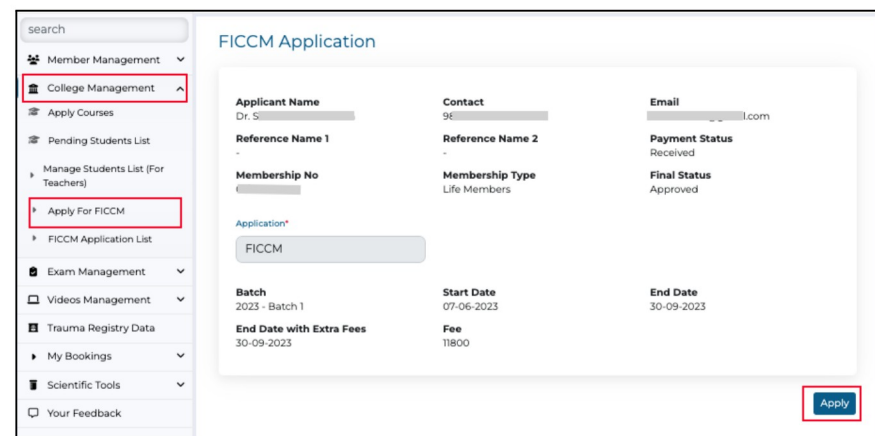
Go to **College Management** -> **Apply FICCM** menu ->

Fill all the mandatory fields (Marked * fields are mandatory)

- Click on “**Apply FICCM**” menu
 - Check your membership details and status.

Note: Eligible Members type - Life Member, Founder Life Member

- Click on “**Apply**” to apply for FICCM.



search

- Member Management
- College Management**
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- Pending Students List
- Manage Students List (For Teachers)
- Apply For FICCM**
- FICCM Application List
- Exam Management
- Videos Management
- Trauma Registry Data
- My Bookings
- Scientific Tools
- Your Feedback

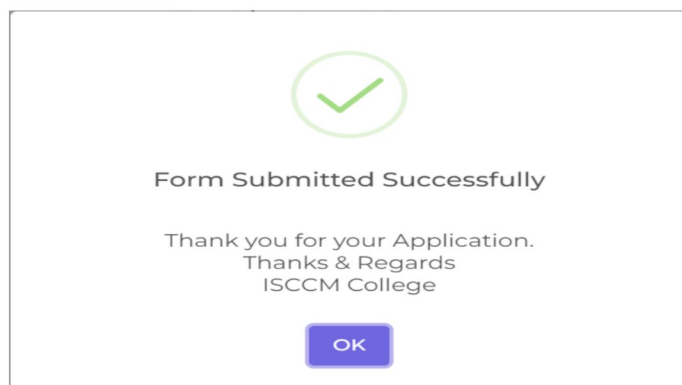
FICCM Application

Applicant Name Dr. S	Contact 96	Email @.com
Reference Name 1 -	Reference Name 2 -	Payment Status Received
Membership No -	Membership Type Life Members	Final Status Approved
Application* FICCM		
Batch 2023 - Batch 1	Start Date 07-06-2023	End Date 30-09-2023
End Date with Extra Fees 30-09-2023	Fee 11800	

Apply

Form Fillup :

- Fill all the mandatory fields (Marked * fields are mandatory)
- System will show personal details from membership data. You can't change from here. If you want to change any personal details - go to the "Members Profile" menu.
- Fill the other form details and upload related documents, as per form fields.
- Eligibility for applying for FICCM :
 - Members should be Life members / Founder Life Members at least 5 years old.
 - It is mandatory to fill all the criteria in sequence.
 - Candidates are screened on three criteria.
- If you just want to fill in **Criteria 1 for now**, and fill the rest later, So you can click **"Save & Exit"**
- After filling one criteria, if you want to move ahead and fill **Criteria 2**, just click **"Save & Continue."**
- Fill Criteria 1, 2 and 3 and click on **"Preview/Save"** for the form save and review.
- Once you review the form click on **"Final Submit"** to submit the form.
- A successful message will pop up on screen after the form fills up.



FICCM Application Form *Indicates mandatory field

*All documents and information required to be attached/typed needs to be filled before clicking the final submit button or else the form will be considered null/void.

Full Name* Email* Mobile* Password*

State* City* Address Application Date

CRITERIA 1 - ESSENTIAL CRITERIA -
(Candidate who does not fulfill all these criteria, is not eligible for FICCM)

1.) Candidate should be Life Member of ISCCM for at least past 5 years*
(In case if you don't know EC Meeting Approval date then please select your mentioned in your membership number and file date, For Example 2017-10-01 then date can be 01/10/2019)

Membership No* Membership Type* EC Meeting Approval/Registration Date*

2.) Current Affiliation*

FIR* Attach Copy* 1.jpg, .png, .jpg, .doc, .docx, .pdf Max File Size 5MB/500K

Enter Title Choose File No file chosen

3.) Current Designation*

FIR* Attach Copy* 1.jpg, .png, .jpg, .doc, .docx, .pdf Max File Size 5MB/500K

Enter Title Choose File No file chosen

4.) Post Graduate Qualification*
(Proof required - Attach copy - Most Recent First)

Certificate* Attach Copy* 1.jpg, .png, .jpg, .doc, .docx, .pdf Max File Size 5MB/500K

Enter Certificate Title Choose File No file chosen

5.) Skill specialty qualification in Critical Care if any*
(Proof required - Attach copy - Most Recent First)

Certificate* Attach Copy* 1.jpg, .png, .jpg, .doc, .docx, .pdf Max File Size 5MB/500K

Enter Certificate Title Choose File No file chosen

6.) Percentage of time spent in Critical Care in daily practice*
(Proof required - Attach copy - Most Recent First)

Enter Attach Copy* 1.jpg, .png, .jpg, .doc, .docx, .pdf Max File Size 5MB/500K

Enter Certificate Title Choose File No file chosen

7.) References*
(Please attach reference letters from TMCs existing fellows of the College)

Referee Name* Membership No* Attach Copy* 1.jpg, .png, .jpg, .doc, .docx, .pdf Max File Size 5MB/500K

Enter Referee Name Enter Referee Membership No Choose File No file chosen

Enter Reference Name Enter Reference Membership No* Choose File No file chosen

Save & Exit Save & Continue

CRITERIA 2 - NECESSARY CRITERIA -

CRITERIA 3 - ADDITIONAL CRITERIA -

Final Submit Cancel

- **Payment Process:**

The below screen will show up after submitting the application form

- Click on the “Pay Now” button
 - A popup option will open wherein you have to enter your mobile number and email ID for payment transaction purpose only.
 - After a successful payment transaction. You will show the payment success message and also receive an email for the same.

Payment Detail

Application	: FICCM
Member Name	: Mrs. ash we
Email	: ash@yopmail.com
Mobile No.	: 2323434565
Amount	: 11800

Click on pay now button and complete your payment process for Registration

Pay Now

->

Favouright

favouright bill payment

₹ 11,800

English

< UPI +919878767656

PAY WITH UPI QR



Scan the QR using any UPI app on your phone.

Show QR

PAY WITH UPI ID/ MOBILE NUMBER

UPI ID/ Mobile Number

->

✓

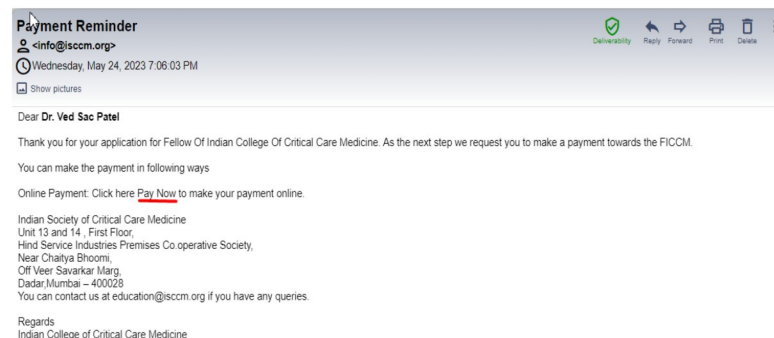
Payment Success !

Payment transaction is successful. Check your email for details.

- **In Case if you miss your payment after submitting form :**

Contact ISCCM education team and you will receive mail. Open your email for payment process

- Email subject : “Payment Reminder”



- Click on the “Pay Now” button
 - A popup option will open wherein you have to enter your mobile number and email ID for payment transaction purpose only.
 - After a successful payment transaction. You will show the payment success message and also receive an email for the same.

3. FICCM Application List

This option is used to view and edit the form.

Steps:

- Here you can view and edit the FICCM application Form.
- **Status** : Pending, Accepted , Not Accepted
 - Until the admin reviews the form it stays **Pending**.
 - When the admin accepts the application form status will be **Accepted**.
 - When the admin does not accept the application form due to any issue, status will be **Not Accepted**.

FICCM Application List										Show Filter	Clear Selection	Clear filter
☐	Name	Email	Membership No.	EC Meeting Approval Date	Fulfilled Criteria	Payment	Status	Actions				
☐	Dr. Ved Sac Patel	ved1@yopmail.com	23/P-1461	24-05-2010	Criteria 1,2,3 (Submitted)	UnPaid	Pending					

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☐	Name	Email	Membership No.	EC Meeting Approval Date	Fulfilled Criteria	Payment	Status	Actions				
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☐	Dr. Ved Sac Patel	ved1@yopmail.com	23/P-1461	24-05-2010	Criteria 1,2,3 (Submitted)	UnPaid	Not Accepted					