



Sponsorship Booking Form

Please complete in **BLOCK CAPITALS** and return this form to WCO Event Services Team via email. Email: natasa.grcevska@wcoomd.org
Cc: jerilee.pinto@apostropheglobal.com

Please include the following attachments to the email when returning your completed Booking Form:

- Logo image file in jpg format (square image, 500x500 pixels minimum).
- Company profile (not more than 200 words)
- Brochure in PDF format should you wish attendees to download (no larger than 2MB)

Sponsor/Exhibitor

Contact Name

Tel

Email

Postal address for the invoice

Sponsorship Level:
(Example: Gold €35,000 or Silver €15,000 or Exhibitor €8,000)

TERMS & CONDITIONS

Definitions:

WCO: The Customs Cooperation Council, also known as the World Customs Organization. Sponsor: Entities willing to participate in the event or exhibition receiving sponsorship package services against payment of an agreed fee.

Contractual documents:

For Engagements under 25,000 EUR - The signed booking form and WCO's invoice.

For Engagements over 25,000 EUR - The signed booking form and WCO will provide a formal sponsorship agreement template along with WCO invoice.

Payment: By signing the booking for the sponsor commits to pay 100% of the invoice amount is due within 10 days of the invoice date and no later than 7 days prior to the event. Payment must be made via bank wire transfer; instructions are provided on the invoice. Failure to meet this deadline may result in WCO releasing the sponsorship spot to another party. All bank charges are the responsibility of the sender. Wire transfers must be in euro. Upon receipt of the booking form, participation will be confirmed in writing by the Event Team together with the issuing of an invoice for payment.

Cancellations: Cancellations before 15/12/2026 - 50% of the total due will be refunded.

Cancellations on or after 15.12/2026 - no refund available.

Cancellations must be submitted in writing to the WCO.

Natasa GRCEVSKA <Natasa.Grcevska@wcoomd.org>

If the conference is postponed for any given reason, the exhibitor/sponsor will not be entitled to cancel the exhibition space / sponsorship nor to obtain monetary compensation, but the benefits that have been confirmed will remain in place for the rescheduled event.

If the conference is cancelled by the organizer for any given reason, the WCO will refund the exhibitor/sponsor for money received by the relevant company, minus any benefits that have been received by the company prior to the cancellation and any expenses incurred by WCO with respect to the provision of the agreed benefits.

Any information concerning this booking form is to be kept confidential by the company and not revealed to a third party. The sponsor shall ensure that all its staff comply with this confidentiality obligation.

Sponsor/ Exhibitor Name

Mr. Hans Pieters
WCO Chief Operating Officer

Signature

Signature

Date

Date