



**WORKPLACE
OF CHOICE
FOR A GLOBAL
WORKFORCE**



Are you looking to
have a presence in India?

LOOK NO FURTHER

Premium Address

Located in New Town, in the heart of
emerging IT & financial hub

Spacious & Convenient

Well laid out to seat 30 persons max
over 550 sq. mtr. office area

Plug & Play

No hassle of maintenance, utility bill
payments, housekeeping, etc.

FORMAT 1 | Enclosed Chamber (150 sq ft) for 3 Persons



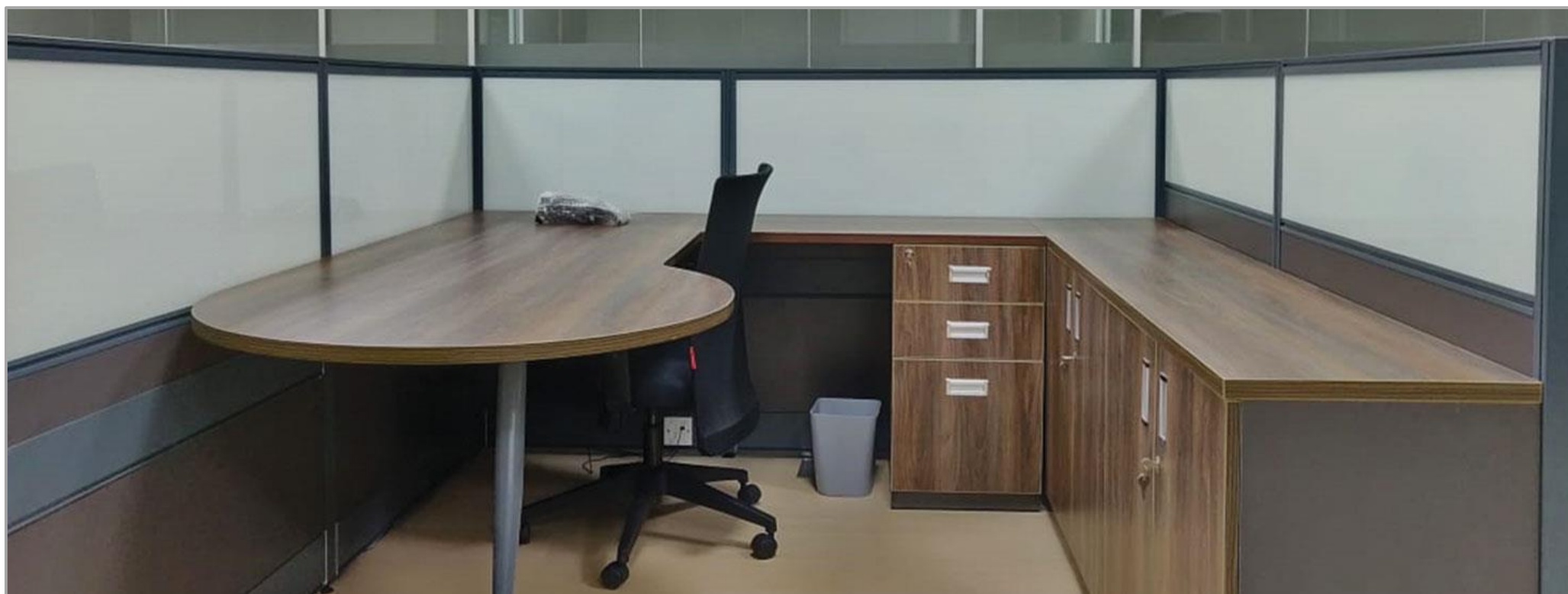
One Senior Executive



+ Two Executives

Payment Options: Quarterly, Half yearly, Annually

FORMAT 2 | Dedicated Workstation (8 x 7 ft) Cubicle for Single User



Payment Options: Quarterly, Half yearly, Annually

SERVICES

Included as a package with office space



COMMUNICATION

High speed wi-fi
internet connectivity

Landline with free
local / STD calling



ADMINISTRATION DESK

To receive and send out
courier / documents

Answer calls / take
messages while occupant
is out of office on business
trip / meetings



TRAVEL HELP DESK

Assistance for visa application

Travel arrangements viz. hotel
bookings / train tickets / air tickets
through dedicated service
providers

Local transport arrangements

(Make direct payment to service
providers for travel / transport)



HR & ACCOUNTING SUPPORT

Assist in hiring people
for various functions

Single window solutions for

FINANCIAL SERVICES

ACCOUNTS

LEGAL CONSULTANCY

(Outsourced from professionals at
industry standard rates)

OTHER SERVICES

MEETING ROOM (6 PAX)

Can be used for short meetings for free on first come, first serve basis

CONFERENCE ROOM (12 PAX)

Usage based on availability and advance reservation

WELL EQUIPPED PANTRY

Well equipped Pantry with cutlery, basic appliances like Refrigerator, Microwave, etc. In addition Food Court is available at the lobby level of premises

UNLIMITED BEVERAGES

Mineral Water, Tea and Coffee machine available at all times, unlimited usage

PRINT, SCAN & COPY

Inhouse facility on pay per use basis

CAR PARKING

Available within office complex for both 2 wheeler and 4 wheeler at reasonable monthly charges





MANI CASADONA, 12th Floor
Plot #2 F/4, Action Area #2 F, New Town, Rajarhat
(Opp Ecospace / adjacent TCS SEZ), Kolkata, INDIA

For Details Contact :
Gajal Jhunjunwala
Mobile No —+91 9007525000
E – Mail : Jhunjunwalagajal@gmail.com

www.v2jgroup.com