



**Author** submits paper  
(with suggested potential reviewers)

**Chief-in-Editors (CE)** identifies subject area and sends paper to REVIEWERS and **Editorial Board Member (EBM)**  
(3-4 working days)

**CE** sends manuscripts to 1-2 **REVIEWERS** and **EBM**  
(1 week)

**REVIEWER/EBM** accepts for Reviewing, or suggest potential reviewer if necessary (3-4 working days)

**REVIEWER/EBM** review the article (4 weeks)

**REVIEWER/EBM** returns with comment to **CE** (accept or reject)  
**If at least 2 positive comments from reviewers are received**

If accepted, **CE** returns paper to **Author** with **REVIEWER/EBMs** Comments for amendments (2 working days)

**Author** returns the amended paper to **CE** (2-4 weeks)

**CE** return 1st Amended paper and reviewers' comments to the **REVIEWER/EBM** who gave negative comments (1 week)

**REVIEWER/EBMs** return papers and comments to **CE** (2 weeks)

**CE** returns 1st amended paper to **Author** with Reviewers Comments for 2nd amendment (1 week)

**Author** return the 2nd amended paper to **CE** (2 weeks)

**CE** or with support from **EMB** gives final approval

Editing for language and proof reading

Type setting process

Final proof reading by **CE/EBM**

Liase with printer

Distribution

Initial evaluation of the manuscript by CE/EMB and submission for per-review  
**(1-2 weeks)**

Each reviewer is given 3-4 weeks to complete the review of the manuscript

CE and/or EBM has to replace reviewer(s), if no response from any reviewers

**(6-15 weeks)** would depends on the speed of reviewer

**(3 weeks)**