

Careers – Experienced Lawyers

This career page is for Experienced Lawyers (4 + years) who wish to apply to work with our Law Chambers as Panel Counsels.

Previous Experience

The previous experience of **4 + years** may be related to work as independent counsel or in firms, law chambers, corporate in-house divisions or government departments.

Candidate Requirements

- Law Degree from a recognized University in India [minimum 65% aggregate]
- Enrolment with the Bar Council
- Proficiency in written and spoken English
- Legal Research knowledge & skills (Web based and Legal Database)
- Proficiency in using computers specifically MS Office, Search Engines
- Work Experience in Law Chambers/Law Firms/Chambers of Law Counsels
- Previous Experience in High Court, NCLT, Consumer Forum or Civil Court
- Experience in transactions work involving M&A, corporate restructuring, investments, property conveyances etc.
- Have a Bank Account and provision to receive NEFT/RTGS/IMPS payments
- PAN Card & Aadhaar Card (both mandatory)
- Fluency in spoken Hindi/Bengali
- Excellent written communication skills and drafting skills
- Great time management skills
- Demonstrable public speaking/presentation skills
- Team player
- Initiative and proactivity
- Maturity and gravitas
- Ability to quickly adapt to styles/formats/templates followed in the Chamber
- Keenness to learn

Additional Preferences (desirable):

- LLM Degree or PG Certificate/Diploma in Laws from a recognized University

Expected Role in Law Chambers:

- Drafting Petitions and applications for various legal forums including NCLT, Consumer Forum, Civil Courts, Tribunals, Criminal Courts, High Courts, Supreme Court of India
- Drafting Notices, Agreements, MOU, Contracts, Term Sheets for various industry sectors including but not limited to laws covering Commercial, Property, Technology, Consumer Protection, Company, IP, Municipal, Education, Immigration, Taxation, Finance among others
- Assisting other Associates, Senior Associates, Advocates, Senior Counsels during Court cases, arbitrations, mediations, conferences or contract negotiations
- Briefing panel Senior Counsels for Court cases, arbitrations, mediations and conferences
- Using MS Office, Legal Research including legal databases (SCC Online, Manupatra) & Web based Research
- Appear as arguing Counsel in cases before various Courts
- Participating in registrations and conveyances for the Chamber's Clients
- Associates must maintain a good rapport with the Chamber Clients
- Leading other Associates/Juniors in cases, mediations, arbitrations, conferences, negotiations or projects assigned by the Chamber Leadership
- Associates may also be required from time to time, upon delegation from Seniors/other Senior Associates in the Chamber, to communicate with Clients about status update regarding cases/transactions/projects/registrations
- Associates are also required to be able to explain complex legal proceedings, legal issues, statutes and/or concepts to clients and their in-house teams

- Associates are often required to prepare Case Proceeding Notes for Clients
- Associates are responsible for regularly keeping seniors/team leaders up-to-date of the progress of a case/project/transaction/negotiation/mediation by creating reports/proceeding notes (where directed) and/or communicating verbally or through other platforms (emails, video conferencing i.e. Zoom, WebEx, Skype etc.)
- Ability to manage several projects/cases simultaneously
- Understanding and strictly adhering to confidentiality and non-disclosure requirements
- Ability to work independently and collaborate with others

The Team:

The Litigation, Advisory & Transactions teams of our Law Chamber work with a range of clients in diverse laws across a number of sectors. The teams work on a broad scope of dispute resolution and non-contentious assignments as well as transactions (corporate restructuring and property related). The Law Chamber periodically looks to expand the in-house team and the role would ideally suit Experienced Lawyers. We consider only applications of motivated and talented lawyers who have a demonstrable record of litigation and transactional experience along with the initiative to find commercially viable solutions for clients. We seek Associates who have outstanding people skills and are looking to further develop their careers within a wonderful team that excels in litigation, advisory and transactions work. The successful candidates shall be required to build and maintain effective rapport with existing and new clients and also play active roles in various client development initiatives of the Chambers.

Application Procedure:

CVs/Resumes sent by email shall only be considered.

Applicants must send their updated CVs only in PDF (portable document format) with a recent passport sized photograph (affixed). No other formats are accepted for the



application process. Applicants who have their CVs in MS Word must convert the same in PDF prior to sending them to the Recruitment Team.

CVs must be sent by email to lincolnlawchambers@gmail.com .

Only **Shortlisted Candidates** will be informed about Interviews by email.

Please note that there are strictly no walk-in interviews for candidates or dropping of CVs in person. CVs dropped in person shall not be considered under any circumstances. CVs must be emailed (in the appropriate format) to be eligible for consideration by the Recruitment Team.

Interview Rounds:

Candidates/applicants who are shortlisted shall be intimated via email about Interview Rounds including schedule (date and time).