



ANDERES
FOURDY
EVENTS SDN BHD



Speakers' Guidelines for CAST 2021

Virtual Congress - 25 - 28 JULY 2021



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General Information

1. You will be provided with your login credentials to log onto the virtual platform 2 weeks before the session.
2. You are required to click “JOIN NOW” into the room 30 minutes before each session.
3. You can also opt to enter the speakers preparations room to check your audio & visual at any time during the conference.
4. Please use Google Chrome as your preferred browser.
5. All timings are in Kuala Lumpur, Malaysia timings.
6. All the lectures are pre-recorded and the videos will be played automatically.
7. There are no LIVE sessions except for if you are able to attend the Q&A Session LIVE if any.
8. You are kindly requested to please update your faculty profile by 30 June 2021 (details in appendix).



General Information

LOGIN PAGE

Enter your Email & Password
Join 30 mins before session starts



SELECT SESSION

Click "JOIN NOW" blinking button

TECHNICAL
Audio & Visual
Check



READY

Please stay alert
even though the
recording is
playing



SESSION

Chairperson talks,
Speakers'
Recording play



Q&A (IF ANY)
Standby to go on
air



DONE

End of Session
Auto Logout



Login Page

Login with your credentials

EMAIL *

PASSWORD

login

[forgot-password?](#)

Logos



Speaker Area

30 mins before, session will be LIVE for Presenters. Join that session to be on standby

Speaker Area

Following are your sessions, you may click on the respective sessions to join as presenter 30 minutes before the session starts.

In the meantime, you may click the "Join Preparation Room" to run a tech-check with the conference secretariat.

Preparation Room

Join Preparation Room

My Schedule

Day 1, Monday, 26 July 2021

10:30
10:50

LIVE FOR PRESENTER

Epidemiology of Non-Alcoholic Fatty Liver and Non-Alcoholic Steatohepatitis: Implications for Liver Transplantation

Dan Yock Young (Speaker)

Join Now

Programme



Lobby



Speaker Area



Programme



Abstracts



Sponsors



Help/FAQ



Logout

Speaker Area



Organisers :



Asian Society of Transplantation



PERKESAMALAN TRANSPLANT KUALA LUMPUR



Malaysian Society of Nephrology

Supported by :



penang convention & exhibition bureau



There is no live interaction at the moment.



slido



Lobby



Speaker Area



Programme



Abstracts



Sponsors



Help / FAQ



Logout

Programme Page

Active sessions will have LIVE and will be clickable for all to join.

LOBBY SPONSOR DASHBOARD LECTURE EXHIBITION PROGRAMME HELP LOGOUT

Congress Day 1 | 26 July 2021

SUN, 25 July **MON, 26 July** TUE, 27 July WED, 28 July

26th July

09:00 09:30	Plenary 1 Management of Transplantation in the Digital Era <i>Dorry Segev</i>			
09:30 10:00	Plenary 2 The Challenges of Prolonging Kidney Allograft Survival <i>Jeremy Chapman</i>			
10:00 10:30	Coffee Break	AST Council Meeting		
10:30 12:30	Kidney transplant <ul style="list-style-type: none">Deceased Donor Kidney Quality and Allograft Outcomes	Liver Transplant <ul style="list-style-type: none">Epidemiology of Non-Alcoholic Fatty Liver and Non-Alcoholic	Heart & Lung <ul style="list-style-type: none">Setting Up a Pediatric Heart Transplant and MCS (Mechanical	Donation & Ethics <ul style="list-style-type: none">The Declaration of Istanbul on Organ Trafficking and Transplant





BEFORE SESSION



Session Planning

(at least 3 days before the Virtual Conference/Congress)

1. We will share the platform link, username and password, 2 weeks prior to CAST 2021. You may try to login to explore, using the credentials.
2. Please note the speakers' order, topics and time which can be referred to at <https://www.cast2021.my/programme>.
3. Please ensure you have a stable and fast internet connection (**Min: 30Mbps, preferable LAN cable**) and that no one else is connected to the internet at the same time.





Live Session Video and Audio Tips

1. Avoid bright lights and windows behind you.
2. Good light in front of you (on your face) will provide for a better visual.
3. Ensure that the camera is at eye level.
4. There is no cluttered background. It is best to have a plain background.
5. Do not leave the room or turn off your mic and video.
6. When speaking, please look into the camera.
7. When not speaking, please smile and look your best.
8. Turn off/unplug/mute all telecommunication devices.
9. Wear a dark shirt/dress with a blazer/suit.





DURING SESSION



Log In 30 Minutes Before Session

1. Log in to the virtual platform at least 30 minutes before the session starts.
2. Once logged in, you will be directed to '**SPEAKER AREA**'. Only sessions relevant to you will be shown here.
3. 30 minutes before the actual session starts, the session will be '**LIVE for Presenters**'.
4. Please click on the session that has the '**JOIN NOW**' button blinking.
5. A final technical check will be conducted to make sure you are ready for the LIVE broadcast.



Starting The Session

1. The secretariat will cue for the session to go LIVE.
2. Once the session begins, the session chair will start off by introducing each speaker before their recording plays.
 - Name
 - Designation, Institution & Country
 - Topic/theme
3. Delegates will be asked to key in the questions (addressed to which speaker) and the questions will be addressed at the end of the session, if time permits.
4. The broadcast will show the chair and the videos alternately LIVE.
5. You can converse with other speakers. The chairperson will cue you on the happenings. However, we would like you to still stay alert throughout the session.
6. The designated secretariat personnel will manage your movement during the session. Should you require assistance from the secretariat, please do not hesitate to reach out.





Session Timing

1. We will try our best to maintain the scheduled timing of presentations. However, please be ready for extensions or delays.
2. As lectures are pre-recorded, the chairpersons will be adjusting the Q&A session accordingly.





Q&A Session

(Only if time allows)

1. If there is time at the end of the session, the chairperson will announce that the session is open for discussion (Q&A).
2. Please familiarise with the programme structure of when the Q&A is scheduled.
3. During Q&A, all speakers' visual will be shown on broadcast.
4. You may preview the questions on the right side of your screen beforehand.
5. The chairperson will read the relevant Q&A and address to the designated speaker.





AFTER SESSION



Closing / End of session

1. At the end of the session, the chairperson will wrap up the session and thank the speakers as well as the audience.
2. The session crew will end the session.
3. Unfortunately, there will be no time for the chairperson/moderators and speakers to converse after the room is closed.
4. Everyone is removed from the session.
5. Join us in the rest of the Congress!





APPENDIX

Faculty Portal Updates

by 30 June 2021

1. Registration information (personal details);
2. Speaker's Profile:
 - your photo and CV
 - short bio (not more than 300 words);
 - consent to use information in promotional materials;
 - sessions abstract (intro) in no more than 300 words;
 - recording links (please refer to guide at <https://www.cast2021.my/speaker-recording-guidelines>);
 - session availability i.e. to attend the LIVE session (please refer to the programme at <https://www.cast2021.my/programme>).



Recording Guidelines

Step 1

You will need to record yourself narrating a digital version of your presentation. You can use an application of your choice to pre-record your presentation. Refer to <https://www.cast2021.my/speaker-recording-guidelines>

Step 2

You will first need to upload only the completed **VIDEO** onto your preferred file sharing platforms i.e. Google Drive, Dropbox or iCloud and submit the link/s onto your faculty portal.

Step 3

Please submit the recorded presentation session links and other information onto the faculty portal.





Faculty Portal Access

Step 1

Visit: <https://in.eregnow.com/ticketing/register/login/cast2021> (**Please bookmark this site for easy future reference.*)

Step 2

Key in your email address and password. If you have forgotten the password, please click forgot password. This will be emailed to you.

Step 3

Please update the necessary information and click save. Continue the process until Registration Summary.





Thank You

For congress details, please contact:

CAST 2021 Secretariat

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Call: +60 17 529 1491

Email: secretariat@cast2021.my