****

**MALAYSIAN DIETITIANS’ ASSOCIATION**

**UNDERGRADUATE DIETETICS STUDENT AWARD**

1. **Objective**

To acknowledge outstanding undergraduate dietetics students in academics, recognise leadership quality and pro-active involvement in MDA, university and community activities.

1. **Participating in Institutions by Invitation**

2.1. Universiti Kebangsaan Malaysia (UKM)

2.2. Universiti Putra Malaysia (UPM)

2.3. Universiti Sains Malaysia (USM)

2.4. Universiti Teknologi Mara (UiTM)

2.5. Universiti Sultan Zainal Abidin (UNISZA)

2.6. International Islamic University Malaysia (IIUM)

2.7. International Medical University (IMU)

1. **Nomination And Award Presentation**

The nomination must submit the completed nomination form supported by all required documents by the datelines stated.

|  |  |  |
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| **No.** | **Steps** | **Dateline** |
| 3.1 | **Outstanding Undergraduate Dietetic Student Awards open for nomination** | 4th Apr – 30th April |
| 3.2 | **Award, Scholarship and Grant (ASG) Committee receive and review nomination (see Eligibility Criteria)** | 1st – 20th May |
| 3.3 | **MDA Council receive the name of the finalists and endorse the nomination** | 20th – 31st May |
| 3.4 | **Notifications to Award Recipients** | 1st – 15th June |
| 3.5 | **Award Ceremony**   |  |  | | --- | --- | | MDA Outstanding Undergraduate  Dietetic Student Award | **Award** | | 1st Prize | RM700 + Certificate | | 1st Runner-Up | RM500 + Certificate | | 2nd Runner-Up | RM300 + Certificate | | 27th June |

1. **Eligibility Criteria** 
   1. The nominee shall be an active MDA Student Member (in the graduation year) and an active Ordinary Member (in the year of nomination).
   2. The nominator shall be the lecturer from the dietetics programme of the university that the student is pursuing his/her undergraduate degree in dietetics.
   3. Each institution of higher learning can submit **ONE name** from the most recent graduated cohort of dietetics students.
   4. Students need to provide a CV demonstrating evidence of the criteria (as below) and a letter of recommendation from their mentor.
2. **Merit Criteria**

As the intent of the award is to honour and facilitate outstanding scholarship, nominees will be judged on the basis of the following merit criteria:

* 1. Obtained good grades in final year dietetics practicum (clinical, food service and community).
  2. Active participation and demonstrated leadership roles within and outside the university, e.g. student council, projects, community work, dietetics practicum or other learning environments.
  3. Active participation in university activities and community service.
  4. Participation in MDA activities.

(Refer to APPENDIX 1)

1. **Nomination Submission**
   1. The application must be submitted via email at [mda.awardsgrants@gmail.com](mailto:mda.awardsgrants@gmail.com) by 5pm on **30th April 2022**

**APPENDIX 1**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **MERIT CRITERIA** | |  |  | |  |
|  | |  |  | |  |
| **1.0** | **Academic Achievements** |  |  | |  |
|  | **CGPA** |  |  | | **Max** |
|  | 3.00-3.33 |  |  | | 15 |
|  | 3.34-3.66 |  |  | |
|  | 3.67-4.00 |  |  | |
|  |  |  |  | |  |
| **2.0** | **Key Achievement Areas** | | | | |
|  | **Components** |  |  | | **Max** |
| 2.1 | Clinical Dietetic |  |  | | 20  20  20 |
| 2.2 | Food Service |  |
| 2.3 | Community Dietetic |  |
|  |  |  |  | |  |
| **3.0** | **Involvement in MDA** |  |  | |  |
|  | **Components** |  | | | **Max** |
| 3.1 | MDA Student Member. |  | | | 20 |
| 3.2 | Participation in Annual MDA Conference. |  | | |
| 3.3 | Participation as a volunteer in MDA activities. |  | | |
|  |  |  | | |  |
| **4.0** | **Involvement in University Activity and Community Service** | | |  | |
|  | **Components** | | | | **Max** |
| 4.1 | Hold a leadership position in clubs or associations in the university or community. | | | | 15 |
| 4.2 | Organize events in the university or community as the main task force. | | | |
| 4.3 | Participate in university activities and community service. | | | |

**MALAYSIAN DIETITIANS’ ASSOCIATION**

**OUTSTANDING UNDERGRADUATE DIETETIC STUDENT AWARD**

**NOMINATION FORM**

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| **INSTITUTION** | | | **:** | |  | | | | | |
|  | | |  | |  | |  |  |  | |
| **ELIGIBILITY CHECKLIST** | | | | | | | | | | |
| 🞏 | Current MDA Student/Ordinary Member | | | | | | | | | |
| 🞏 | CGPA ≥ 3.00 | | | | | | | | | |
|  | |  | |  | | | | | | |
| **NOMINEE’S DETAIL** | | | | | | | | | | |
| **NAME** | | | | **:** | |  | | | | |
|  | | | |  | | (Full name as it should appear on the certificate) | | | | |
| **I.C. NO.** | | | | **:** | |  | | | | |
| **EMAIL** | | | | **:** | |  | | | | |
| **CONTACT NO.** | | | | **:** | |  | | | | |
|  | | | |  | |  | | | | |
| **ACTIVITIES** | | | | | | | | | | |
| Briefly list achievements; honours (academic and other), MDA, university, community service activities, etc. | | | | | | | | | | |
|  | | | | | | | | | |  |
| **Activities, Honours or Organisations:** | | | | | | | | | | **Dates** |
|  | | | | | | | | | |  |

**MALAYSIAN DIETITIANS’ ASSOCIATION**

**OUTSTANDING UNDERGRADUATE DIETETIC STUDENT AWARD**

**NOMINATION FORM**

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| **SUBMISSION CHECKLIST** | | | |
| 🞏 | Nomination Form (original copy) | | |
| 🞏 | Academic Transcripts (certified copy) | | |
| 🞏 | Nominee’s CV with photo-enclosed | | |
| 🞏 | Certificate(s) of participation (certified copy) | | |
| 🞏 | Email a soft copy to **mda.awardsgrants@gmail.com** | | |
|  |  | | |
|  | | | |
|  | | | |
| ……………………………………………  ( )  Head of Department Signature & Stamp  Date: | | ………………………………………………  ( )  Lecturer  Signature & Stamp  Date: | …………………………………………….  ( )  Nominee’s Signature  Date: |

**..................MDA AWARD, SCHOLARSHIP AND GRANT (ASG) COMMITTEE USE ONLY.................**

**CODE OF NOMINEE** :  **/20\_ \_**

**RECEIVED BY**  :

**DATE** :

**MALAYSIAN DIETITIANS’ ASSOCIATION**

**OUTSTANDING UNDERGRADUATE DIETETIC STUDENT AWARD**

**PRELIMINARY JUDGING FORM**

**ASG COMMITTEE USE ONLY**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Code of Nominee** | | : | **/20\_ \_** | |
| **ELIGIBILITY CHECKLIST** | | | | **REMARKS** |
|  | | | |  |
| 🞏 | Nomination Form (original copy) | | |  |
| 🞏 | Academic Transcripts (certified copy) | | |  |
| 🞏 | Nominee’s CV with photo-enclosed | | |  |
| 🞏 | Certificate(s) of participation (certified copy) | | |  |
| 🞏 | Email a soft copy to **mda.awardsgrants@gmail.com** | | |  |

This nominee has been evaluated by the following ASG Committee:

|  |  |  |  |
| --- | --- | --- | --- |
| **NO.** | **NAME** | **SIGNATURE** | **DATE** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |

**MALAYSIAN DIETITIANS’ ASSOCIATION**

**OUTSTANDING UNDERGRADUATE DIETETIC STUDENT AWARD**

**JUDGING FORM**

**ASG COMMITTEE USE ONLY**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Code of Nominee** | | | | : | **/20\_ \_** | | | | | | | | | | | | |
| **MERIT CRITERIA** | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | |
| **1.0** | **ACADEMIC ACHIEVEMENTS** | | | | | | | | | | | | | | | | |
|  | **CGPA Range** | | | | | | | | | | | | |  | **Breakdown** | | **Score** |
|  | 3.00-3.33 | | | | | | | | | | | | |  | 5 | | /15 |
|  | 3.34-3.66 | | | | | | | | | | | | |  | 10 | |
|  | 3.67-4.00 | | | | | | | | | | | | |  | 15 | |
|  |  | | | | | | | | | | | | | | | | |
| **2.0** | **KEY ACHIEVEMENT AREAS (Based on internship/coursework/attachment)** | | | | | | | | | | | | | | | | |
|  | **Key Area** | | | | | **Semester** | | | | | **Average**  **GPA** | | | **GPA**  **Range** | **Breakdown** | | **Score** |
| **1st** | | **2nd** | | **3rd** |
| 2.1 | Clinical Dietetic | | | | | | | | | |  | | | 3.33-3.66  3.67-3.99  4.00 | 5  15  20 | | /20 |
|  | 2.1.1 | |  | | |  |  | |  | |  | | |  |
|  | 2.1.2 | |  | | |  |  | |  | |  | | |  |
|  | 2.1.3 | |  | | |  |  | |  | |  | | |  |
| 2.2 | Food Service | | | | |  |  | |  | |  | | | /20 |
|  | 2.2.1 |  | | | |  |  | |  | |  | | |  |
|  | 2.2.2 |  | | | |  |  | |  | |  | | |  |
| 2.3 | Community Dietetic | | | | |  |  | |  | |  | | | /20 |
|  | 2.3.1 | |  | | |  |  | |  | |  | | |  |
|  | 2.3.2 | |  | | |  |  | |  | |  | | |  |
|  |  | |  | | |  |  | |  | |  | | |  |
|  |  | | | | |  | |  | |  |  | | |  |  | |  |
| **3.0** | **INVOLVEMENT IN MDA** | | | | | | | | | | | | | | | | |
|  | **Components** | | | | | | | | | | | | **Details** | | | **Breakdown** | **Score** |
| 3.1 | MDA Student Member. | | | | | | | | | | | | [At least 1 year] | | | /5 | /20 |
| 3.2 | Participation in MDA Conference. | | | | | | | | | | | | [At least once] | | | /5 |
| 3.3 | Participation as volunteer in MDA activities. | | | | | | | | | | | | [1 event = 2 points] | | | /10 |
|  |  | | | | |  | | | | |  |  | | | |  |  |
| **4.0** | **INVOLVEMENT IN UNIVERSITY ACTIVITY AND COMMUNITY SERVICE** | | | | | | | | | | | | | | | | |
|  | **Components (based on certified copy of certificates)** | | | | | | | | | | | | **Details** | | | **Breakdown** | **Score** |
| 4.1 | Hold leadership position in club or association in university or community. | | | | | | | | | | | | [1 post = 1 point] | | | /5 | /15 |
| 4.2 | Organize event in university or community as main task-force. | | | | | | | | | | | | [1 event = 1 point] | | | /5 |
| 4.3 | Participate in university activities and community service. | | | | | | | | | | | | [1 event = 1 point] | | | /5 |

**MALAYSIAN DIETITIANS’ ASSOCIATION**

**OUTSTANDING UNDERGRADUATE DIETETIC STUDENT AWARD**

**JUDGING FORM**

**ASG COMMITTEE USE ONLY**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SUMMARY OF SCORING** | | | | |
|  |  | | |  |
| **Code of Nominee** | | : | **/20\_ \_** |  |
| **No** | **Merit Criteria** | | | **Score** |
| 1 | CGPA | | | /15 |
| 2 | Clinical Dietetic | | | /20 |
| 3 | Food Service | | | /20 |
| 4 | Community Dietetic | | | /20 |
| 5 | Involvement in MDA | | | /20 |
| 6 | Involvement In University Activity And Community Service | | | /15 |
|  | **TOTAL** | | | /110 |

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Evaluated by,

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ASG COMMITTEE 20\_ \_/20\_ \_

Date:

**MALAYSIAN DIETITIANS’ ASSOCIATION**

**OUTSTANDING UNDERGRADUATE DIETETIC STUDENT AWARD**

**PROPOSAL FORM**

**ASG COMMITTEE USE ONLY**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **TABULATION SCORE** | | | | | | | | |
|  | |  | | | | | |  |
| **Institution** | **Code of Nominee** | | **Submission before the due date** | **ASG COMMITTEE** | | | **AVERAGE** | **RANKING** |
| **1** | **2** | **3** |
| UKM |  | |  |  |  |  |  |  |
| UPM |  | |  |  |  |  |  |  |
| USM |  | |  |  |  |  |  |  |
| UiTM |  | |  |  |  |  |  |  |
| UNISZA |  | |  |  |  |  |  |  |
| IIUM |  | |  |  |  |  |  |  |
| IMU |  | |  |  |  |  |  |  |

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| **AWARD RECIPIENTS PROPOSAL** | | | |
| Hereby, we (ASG committee) unanimously proposed the following names to be the recipients for the following awards. | | | |
|  | | | |
| **Position** | **Code of Nominee** | **Institution** | **Name & IC. No.** |
| MDA Outstanding Undergraduate Dietetic Student Award |  |  |  |
| 1st Runner-Up  MDA Outstanding Undergraduate Dietetic Student Award |  |  |  |
| 2nd Runner-Up  MDA Outstanding Undergraduate Dietetic Student Award |  |  |  |

Proposed by,

|  |  |  |
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| .................................. | .................................. | .................................. |
| ASG COMMITTEE 1 | ASG COMMITTEE 2 | ASG COMMITTEE 3 |
| Date: | Date: | Date: |

**MALAYSIAN DIETITIANS’ ASSOCIATION**

**OUTSTANDING UNDERGRADUATE DIETETIC STUDENT AWARD**

**ENDORSEMENT FORM**

**MDA COUNCIL USE ONLY**

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| --- |
| **AWARD RECIPIENTS ENDORSEMENT** |
| Hereby, MDA COUNCIL 20\_ \_ / 20\_ \_ endorsed the following names to be the recipients for the following awards. |

|  |  |  |
| --- | --- | --- |
| **MDA Outstanding Undergraduate Dietetic Student Award 2015**  **(RM700 + Certificate)** | | |
|  | | |
| Name | : |  |
| I.C. No. | : |  |
| Institution | : |  |

|  |  |  |
| --- | --- | --- |
| **1st Runner-Up MDA Outstanding Undergraduate Dietetic Student Award**  **(RM500 + Certificate)** | | |
|  | | |
| Name | : |  |
| I.C. No. | : |  |
| Institution | : |  |

|  |  |  |
| --- | --- | --- |
| **2nd Runner-Up MDA Outstanding Undergraduate Dietetic Student Award**  **(RM300 + Certificate)** | | |
|  | | |
| Name | : |  |
| I.C. No. | : |  |
| Institution | : |  |

Endorsed by,

|  |  |  |
| --- | --- | --- |
|  |  |  |
| ........................................... | ........................................... | ........................................... |
| President/Vice President of MDA COUNCIL 20\_ \_/20\_ \_  Name: | MDA Council member  20\_ \_/20\_ \_  Name: | MDA Council member  20\_ \_/20\_ \_  Name: |
| Date: | Date: | Date: |